

Edward Jones Summer Regional Corporate Event

General Information

Performers

- Vince Alten - vincealten@felixandfingers.com - 575-202-1375 (Piano)

Entire Event Day Time Frame

06/28/2025 - 06:00 pm - 10:00 pm CST

Location

Lakeway Resort and Spa Austin
101 Lakeway Drive
Lakeway, Texas 78734

Contact Person(s)

Bria Field
(214) 578-6077
bria.stewart@yahoo.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

Expected number of guests:

100

Contacts

Event Planner:

Anita Brockway
Maritz
(636) 827-1340
anita.brockway@maritz.com
<http://www.maritz.com>

Venue Manager:

Dorothy Coffey

(512) 261-7317

Upgrades

- Mini-shells



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General Timeline

Itinerary

Time Frame	Activity	Notes
6:30-7:00pm	Cocktails	
7:00-8:00	Dinner	
8:00-10pm	Piano	
10-11pm	DJ	

Dinner Seating

Pianist can eat anytime from 6-7:45pm

Announcements

Coming in from cocktails, "please make your way to the tables for dinner"

Explicit Lyrics:

No explicit songs PG13

Must Play Songs:

Great Balls Of Fire - by ()

Tipping:

Yes

Alcohol/Bar

Type: Open

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Miscellaneous Information

People To Include In Show

Not at all.

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

TBD

Other

Performer's Attire - Other

Top Gun - wear your bomber jacket, jeans, plain white tee and boots

Performance Expectations - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 12:30 am

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No genres/tunes to avoid
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)