

St. Francis 75th Anniversary Gala Private Event

General Information

Performers

- Chris Roberts - crshow@mail.com - 850-499-4570 (Piano)

Entire Event Day Time Frame

04/26/2025 - 07:00 pm - 10:00 pm CST

Location

Houston Racquet Club
10709 Memorial Dr
Houston, Texas 77024-7604

Contact Person(s)

Jacee Wolf
(713) 962-1608
jacee_wolf@yahoo.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 05:00 pm

Expected number of guests:

150

Cochair

Elizabeth More
(713) 408-7104
emillsmore@gmail.com

Upgrades

- Mini-shells

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General Timeline

Itinerary

Time Frame	Activity	Notes
7:00 or a bit earlier	guests arrive	
7-8	cocktails/passed apps/silent auction	background playlist
7:30	blessing/buffet opens/slide show	Wireless Mic
8-10	Live Piano Show	

Dinner Seating

Eat when guests eat

Explicit Lyrics:

There are to be no explicit lyrics

Songs To Avoid:

None of these

Tipping:

No

Alcohol/Bar

Type: Combination/Other

Details: Wine and beer is served and if people want liquor they need to purchase it themselves

Additional Information: This is a 75th anniversary for our church. It is a mostly mature age crowd (50+ age) we would love familiar songs from each decade to honor the 75 years of St. Francis Episcopal Church

FOR PLAYER:

Mix in songs from every decade 50's until now within the requests

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Miscellaneous Information

People To Include In Show

None

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

TBD

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 2

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

A lot of dueling piano banter and comedy. A little focus on dancing.

[Please be sure to review the Private Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 11:00 pm

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt Mike Potts - (815) 245-3623 (text only)
- Business Cards

The "No" List

- No special load-in instructions
- No venue manager
- No special announcements
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)