

North Atlantic Mutual Assistance Group Conference

Corporate Event

General Information

Performers

- Alan Bukowiecki - Buko@sbcglobal.net - 312-403-2512 (Piano)
- Kathleen Butler-Duplessis - kathleen@felixandfingers.com - 6142044338 (Piano)

Entire Event Day Time Frame

04/29/2025 - 05:00 pm - 10:00 pm EST

Location

The New Yorker Hotel
The New Yorker Hotel
New York, New York 10001

Contact Person(s)

Craig Delamater
(845) 857-0416
cdelamater@cenhud.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 02:00 pm

Please Note: We will work with the event manager to ensure proper loading and unloading.

Expected number of guests:

320

Contacts

Venue Manager:

Ana Rivera

(646) 572-1123
arivera@nyhotel.com

Event Coordinator

Casey Karston
(585) 746-3540
CKarsten@cenhud.com

Upgrades

- Mini-shells

Files

- [Labeled-2ND-3RD-FLOOR-PLANS.pdf](#)



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General Timeline

Itinerary

Time Frame	Activity	Notes
5pm - 6pm	Cocktail Hour	DJ Post Modern Jukebox Style
6-9:30	Live Set (add in breaks so playing time totals 2.5 hrs)	
7pm-8:00	Dinner Stations	
9:30-10pm	DJ	
TBD	there may be a speech or award given. Craig or Casey will let us know	

Dinner Seating

There will be a buffet available in multiple areas of the venue, including the room you will be performing in.

Explicit Lyrics:

We would prefer music without explicit lyrics.

Songs To Avoid:

This is a corporate event, so Rap music and cursing is not something we would like to hear. We are having a casino night and were thinking a Broadway theme if you can make something like that happen.

Tipping:

Yes

Alcohol/Bar

Type: Open

VIP Branding Wrap

Players, please find the simple instructions on how to apply the wrap here: <https://youtu.be/OYODK8s37gs>

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Miscellaneous Information

People To Include In Show

Make sure to shout out and thank the VIP branding sponsors

Wireless

Details:

Please Provide The Name Of The Connection And Password

	Wireless Name		Password
TBD		TBD	

Other

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

Performance Expectations - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 11:00 pm

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special announcements
- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)