

Julie's 40th Birthday Private Event

General Information

Performers

- Eric Ronquillo - eric@felixandfingers.com - 7147918485 (Piano)
- Michael Sherman - msherman@felixandfingers.com - 5135181471 (Piano)

Entire Event Day Time Frame

07/12/2025 - 07:00 pm - 10:00 pm CST

Location

The Birchwood Club
1174 Park Ave W
Highland Park, Illinois 60035-2203

Contact Person(s)

Julie Roter
(248) 892-8667
julie.roter@gmail.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 05:00 pm

Please Note: Please ask for Ema when you arrive. She will show you where to set-up. You can use the main entrance to bring in all your stuff.

Expected number of guests:

35 - 40

Contacts

Venue Manager:

Ema Cipak

(847) 831-2040
ema@birchwoodclub.com
<https://www.birchwoodclub.com/>

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General Timeline

Itinerary

Time Frame	Activity	Notes
7 - 8pm	Djed Music during Appetizers	
8 - 10pm	Dueling Pianos during dinner and dessert	This will be inside

Dinner Seating

There will be a table set-up for the performers. Ema will show them where they can eat.

Explicit Lyrics:

Explicit Lyrics are fine. There won't be any kids around!

Songs To Avoid:

Wouldn't have thought to include Hokey Pokey or Chicken Dance, but given that you listed them I'll include them on my do not play list!

I'll think more about this as well.

Must Play Songs:

Shake It Off - by Taylor Swift (Live)
Sweet Caroline - by Neil Diamond (Live)
Piano Man - by Billy Joel (Live)
I Wanna Dance With Somebody - by Whitney Houston (Live)
Proud Mary - by Tina Turner (Live)
Shut Up And Dance - by Walk the Moon (Live)
Don't Stop Believin' - by Journey (Live)

Tipping:

No

Alcohol/Bar

Type: Open

Additional Information: My husband and I will want to speak briefly. Thinking we can do this after cocktail hour so around 8pm and before we kick off the dueling pianos.

Maybe around 830 or so, after we play a few songs.

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Miscellaneous Information

People To Include In Show

No

Sound Ordinance

Last song must end at **10:00 pm**

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

Wifi is free to all guests

Other

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

Performance Expectations - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Private Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 11:00 pm

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
 - Wireless Mic and extra batteries (lapel for ceremony)
 - Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
 - Speakers (with power cables)
 - Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
 - Lights (With power cables and pedals)
 - iPad (charged, or with charger)
 - Mixing Board
 - EIF/Questionnaire
 - Pencils/Forms/Tip Jar/Gaff Tape
 - Freddy
 - Stool
 - Cables (Power/Patch/XLR/DJ Cable)
 - DJ Headphones
 - Mini Shells
 - Rockin Roller
 - Extra Mic
 - Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
 - Business Cards
- Below is the order of contact to follow:
- 1. National Entertainment Director**
Shawn Grindle - (412) 860-0544
 - 2. Logistics Manager**
Tina Naponelli - (815) 382-4341
- If they are unavailable:
- 3. COO**
Bre Podgorski - (818) 823-5799 (text only)
 - 4. CEO**
Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)