

Azure and Industry PAC reception Corporate Event

General Information

Performers

- Jacob Hoglund - Jacobhpiano7@gmail.com - 9712764032 (Piano)
- Tod Kimbro - todkimbro@gmail.com - 407-697-8981 (Piano)

Entire Event Day Time Frame

04/09/2025 - 05:30 pm - 08:30 pm PST

Location

La Mar
10508 Main St, Tower 1
Bellevue, Washington 98004

Contact Person(s)

Adrienne Krefft
(425) 891-7771
adkrefft@microsoft.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 pm

Please Note: There is a loading zone or an underground parking lot with elevator access. The venue itself is street level and has a back entrance to avoid stairs if needed. The restaurant will be closed so please call TRACEY 425-891-7771 upon arrival.

Expected number of guests:

~300

Contacts

Event Planner:
Tracey Schofield
TS Marketing
(425) 891-7771
v-schofieldt@microsoft.com

Upgrades

- Mini-shells
- Uplights

Color Of Uplights:

Blue, Red, Yellow, Green

Files

- [Floorplan.png](#)



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General Timeline

Itinerary

Time Frame	Activity	Notes
5:30pm	Cocktails and apps. Ceviche making & pisco tasting	Dj background music: latin jazz and pop
6-8:30pm	Dueling Pianos	flexible start time, brief pause for speeches
~6:30pm	Speech/thank you	bring wireless mic

Dinner Seating

Check with Tracey on timeline. TBD before 5:30pm

Announcements

TBD day of (ceviche demos, Pisco tasting, and speech time to get attention of partners, bar last call)

Explicit Lyrics:

It's all over 21 crowd - use best judgement. Keep it classy, nothing sexually explicit.

Songs To Avoid:

Corporate crowd - no mandated crowd dances :) Hokey Pokey, Chicken Dance, Line Dances

No religious songs

No political anthems

Tipping:

No

Alcohol/Bar

Type: Open

Additional Information: Set up would be in the lounge. Possible stairs.

Be aware that the sound should be directed more towards crowd in front of pianos. Doesn't need to be that loud for the other side of the bar. Maybe angle speakers and boost for the speeches though.

Please put requests on the cocktail table before the show.

Professional / corporate crowd - most men in their 30s-50s, senior level positions

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Miscellaneous Information

People To Include In Show

No

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

TBD

Other

Performer's Attire - Formal (Women: formal gown. Men: suit with a tie.)

Performance Expectations - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

Shuttle Details - TBD - yes please make an announcement. These will depart in waves beginning at 730pm

We must be packed up and out of the venue by 09:30 pm

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No venue manager
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)