# Shell Beach Elementary PTO Fundraising Event General Information

(All tips MUST be provided to the client at the end of the night!)

#### **Performers**

- Bre Podgorski bre@felixandfingers.com 8188235799 (Piano)
- Chris Gale c.williams7953@gmail.com 651-231-0473 (Piano)

## **IMPORTANT: Food Allergy Information**

• Bre Podgorski has the following food allergies: Gluten

## **Entire Event Day Time Frame**

03/29/2025 - 04:00 pm - 10:00 pm PST

#### Location

Portuguese Hall of Arroyo Grande 707 Huasna Rd Arroyo Grande, California 93420

#### **Outdoor Accommodations**

We will be under a covered tent. Will be setting up on concrete. Power will be outside.

### **Contact Person(s)**

Lexi Evans (805) 610-6758 lexi@hamersconstruction.com

#### Load-In

**Load-in Note**: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 02:00 pm

#### **Expected number of guests:**

120

#### **Contacts**

#### **Venue Manager:**

Dennis

(805) 459-0493

# **Upgrades**

• Mini-shells



# Shell Beach Elementary PTO Fundraising Event General Timeline

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#### **Itinerary**

Time Frame	Activity	Notes
4:00pm	Guests will arrive/Silent auction and cocktail hour begin	Play pre-recorded music (Post Modern Jukebox)
6:15pm	Dinner is served	
6:20pm	Announce that there's 10 minutes until the silent auction closes	
6:30pm	Silent auction closes - Make announcement	
7:00pm	Dueling pianos starts	A   T P   / /
9:30pm	End show	Wait until 10 for breakdown
10:00pm	End of event	Can start breaking down the setup

# **Dinner Seating**

Players can eat in the kitchen at 6:15

#### **Announcements**

Dinner at 615pm - Buffet style - Lexi will announce tables one by one 6:20 - announce silent auction will be done in ten minutes 6:30 - announce ending of silent auction

#### **Explicit Lyrics:**

This is an adults only event. Explicit lyrics are okay.

#### **Tipping:**

Yes, for charity SBE PTO

#### Alcohol/Bar

Type: Combination/Other

**Details:** Some tickets included an open bar. Those that did not purchase those tickets are welcome to purchase drinks at

the bar.

**Additional Information:** Lexi will print out QR codes for their guests to donate to, we will be provided an iPad with the venmo open to play off of, we'll also accept cash

# Shell Beach Elementary PTO Fundraising Event Miscellaneous Information

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## **People To Include In Show**

No, but we can announce that if people want to have someone go on stage they can pay that \$100 fee

#### **Sound Ordinance**

Last song must end at 09:30 pm

#### Wireless

**Details:** 

Please Provide The Name Of The Connection And Password Wireless Name

**Password** 

**TBD** 

#### Other

Performer's Attire - Other

The theme is 1950s. It would be fun to have you guys in theme but is definitely not required!

#### **Performance Expectations - 4**

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

Some dueling piano banter and comedy. A stronger focus on dancing.

#### Please be sure to review the Fundraising Performer Guide!

# **Departure And Load-Out**

We must be packed up and out of the venue by 12:00 am

Additional Information: We really want to focus on the fundraising aspect while making things fun.

# Shell Beach Elementary PTO Fundraising Event Gear Check And No-List

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#### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

#### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- · Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

#### The "No" List

- No special load-in instructions
- No genres/tunes to avoid
- No must-play songs
- No children
- No shuttle

## **Emergency Contacts**

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

#### Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username: in fo@felix and fingers.com

Password:FFPlayer88

#### **Player FAQ**

Have other questions? Chat with our AI Support