

# ICU Medical Sales Kickoff Meeting Corporate Event

## General Information

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### **Performers**

- T. Duncan Parker - duncan@felixandfingers.com - 2174945079 (Piano)

### **IMPORTANT: Food Allergy Information**

- T. Duncan Parker has the following food allergies: Seafood, Mushrooms, nuts, apples

### **Entire Event Day Time Frame**

03/04/2025 - 07:00 pm - 10:30 pm CST

### **Location**

Grand Geneva Resort and Spa  
7036 Grand Geneva Way  
Lake Geneva, Wisconsin 53147

### **Contact Person(s)**

Carolyn Smith  
(224) 619-8323  
carolyn.smith@icumed.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 05:00 pm

**Please Note:** Grand Ballroom

### **Expected number of guests:**

400

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## General Timeline

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### **Itinerary**

Time Frame	Activity	Notes
7pm	doors	background music
730	dinner buffet	no need to release tables
8pm	program	
9pm-11	Dueling Pianos	break as needed

### **Dinner Seating**

Please feel free to join the group and eat from the buffet. Please let Carolyn Smith know of any dietary restrictions or allergies to accommodate. Thanks!

When program starts have Olympic Theme Song DJ'd. Talk to Carolyn about when to use this. They will email over the correct version. If not, confirm with the staff that evening.

They have a little Olympic themes opening remarks.

Then awards. Each winner will have designated walk up music. They'll walk up, get a medal, and leave the stage. Play walk up song for that whole process for each person. This list will be email to Mike Sherman.

### **Explicit Lyrics:**

Radio friendly - pg-13.

### **Tipping:**

No

### **Alcohol/Bar**

Type: Open

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## Miscellaneous Information

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### Wireless

#### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

tbd

tbd

### Other

**Performer's Attire** - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

**Performance Expectations** - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Corporate Events Guide!](#)

### Departure And Load-Out

We must be packed up and out of the venue by 12:00 am

FELIX AND FINGERS  
DUELING PIANOS

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt Mike Potts - (815) 245-3623 (text only)
- Business Cards

### **The "No" List**

- No venue manager
- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)