

St. Malachy School Car Party Fundraising Event

General Information

(All tips **MUST** be provided to the client at the end of the night!)

Performers

- Christopher Heroldt - chrisheroldt@gmail.com - 7082034790 (Piano)
- Katrina Nilsen - katrinanilsenmusic@gmail.com - 9792290892 (Piano)

Entire Event Day Time Frame

03/08/2025 - 05:00 pm - 10:00 pm CST

Location

St Malachy's Catholic School
595 E Ogden Ave
Geneseo, Illinois 61254-1145

Contact Person(s)

Hilary Anselmi
(309) 502-9841
hanselmi.ha@gmail.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

Please Note: Park under the awning and unload through the main church doors. Turn right, in the gym.

Expected number of guests:

300

Upgrades

- Mini-shells

Files

- [Dueling-Piano-Announcements.pdf](#)
- [Timeline.pdf](#)

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General Timeline

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Itinerary

Time Frame	Activity	Notes
5:00-5:25 pm	Cocktail hour	background music- frank sinatra-ish
5:25-5:45 pm	Welcome speech, introductions, prayer & auction off head table	We will make all of these announcements. F&F providing microphone.
5:45-6:15 pm	Dinner	
6:05 pm	Announcements	Dueling Pianos Announcements
6:15-7:00 pm	Dueling Pianos	first song is song request from head table
7:00-7:10 pm	Break/Announcements	Dueling Pianos Announcements
7:10-7:40 pm	Live Auction Part I	Dueling Pianos announces auction descriptions while auction company does bidding
7:40-7:50 pm	Break/Announcements	Dueling Pianos Announcements
7:50-8:20 pm	Live Auction Part II	Dueling Pianos announces auction descriptions while auction company does bidding
8:25-9:10 pm	Dueling Pianos	

Dinner Seating

Players can eat during dinner time after the head table is released and can sit at a nearby table to the stage. We will reserve your seats.

Announcements

All times are approximate and I will provide a more detailed list of announcements.

6:05 pm- Announce Platinum & Gold sponsors (I will have a list), song request guidelines, no dance bands, whiskey raffle & first half of the silent auction will be closing at 7:00 pm. Draw first 50/50 winner.

7:00 pm- Announce first half of silent auction closed at 7:00 pm. Remaining silent auction items close at 7:45 pm. Announce draw down prize winners. Draw final 50/50 winner & whiskey raffle.

7:10 pm- Read live auction descriptions while the auction company handles the bidding.

7:45 pm- Announce remaining silent auction items closes at 7:45 pm.

9:10 pm- Announce draw down prize winners.

9:20 pm- Announce final draw down procedure & the last few tickets drawn until we have a winner. We will pause in between for additional bidding to enter back into the drawing.

Explicit Lyrics:

Remind them this event is for the children :) If you can change the lyrics to something more appropriate, please do. I don't foresee this being an issue.

Songs To Avoid:

Old school wedding songs like Hokey Pokey & Chicken Dance unless requested. This is a church & school event, so please keep the music PG to PG-13.

Must Play Songs:

Friends In Low Places - by Garth Brooks ()

Scenes From An Italian Restaurant - by Billy Joel ()

Margaritaville - by Jimmy Buffet ()

Tipping:

Yes, for charity

St. Malachy Parents Club

Alcohol/Bar

Type: Cash

Additional Information: -Guests will need to pay \$10 cash minimum for a song request (unless you suggest more).

However, if a guest pays more money, their song will be played sooner.

-The winning bidder of the head table (first live auction item) will be able to request the first song.

-We will be selling no dance bands for \$20, so please encourage dancing with the crowd. We would like the first few songs that you play to engage all guests, so those that don't want to dance will need to purchase a band.

-If we raise \$5,000 from pledge cards & text to give during the first 45 minute set that you play, the principal and staff of the school will dance for one song during the second set that you play.

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Miscellaneous Information

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Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

TBD

Other

Performer's Attire - Formal (Women: formal gown. Men: suit with a tie.)

Performance Expectations - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Fundraising Performer Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 11:00 pm

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Gear Check And No-List

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Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No venue manager
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)