

# Regency Women's Club /ARTfactory of Manassas Scholarship Fund Fundraising Event General Information

(All tips **MUST** be provided to the client at the end of the night!)

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## **Performers**

- Adam Mitchell - starcitypianos@gmail.com - 540-556-2041 (Piano)
- Maddy Ludwig - madelyn.ludwig@gmail.com - 8475293696 (Piano)

## **IMPORTANT: Food Allergy Information**

- Maddy Ludwig has the following food allergies: Gluten

## **Entire Event Day Time Frame**

04/04/2025 - 05:00 pm - 09:00 pm EST

## **Location**

Regency at Dominion Valley  
15351 Championship Dr  
Haymarket, Virginia 20169-8113

## **Contact Person(s)**

Elaine Hughes  
(571) 332-5923  
emmhughes15@gmail.com

## **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

**Please Note:** She will tell the guard house that they will be coming. Go through the gate, stop sign, and to the left to the clubhouse. Load into the clubhouse.

## **Expected number of guests:**

100-150?

## **Upgrades**

- Mini-shells

## Files

- [Deuling-Pianos-040425.pdf](#)



# Regency Women's Club /ARTfactory of Manassas Scholarship Fund Fundraising Event General Timeline

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## Itinerary

Time Frame	Activity	Notes
5:30-6:30	DJ/ Light music- dinner	
6:30	Dueling Pianos Show	
9:00	SHow Ends	

## Dinner Seating

Thought Piano duelers could eat 5:30-6:30. We will have an area for them to eat.

## Announcements

We would like our raffle to be announced. Sales are 5-6:30.  
At 7 we'd like the winners to be announced.  
We would also like the Sponsors to be announced and thanked.  
The planners of the event request that songs are \$10/ song or more!

## Explicit Lyrics:

This is a 55+ community. Don't want any rap songs.  
Would like to keep music 50's to 80's

## Tipping:

Yes, for charity  
ARTfactory of Manassas- Give to Elaine at end of the night

## Alcohol/Bar

Type: Open

# Regency Women's Club /ARTfactory of Manassas Scholarship Fund Fundraising Event Miscellaneous Information

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## Wireless

### Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD- Elaine will help you!

## Other

Performer's Attire - Other

This is a casual event. I prefer no shorts. Black & White theme!

**Performance Expectations** - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Fundraising Performer Guide!](#)

## Departure And Load-Out

We must be packed up and out of the venue by 10:00 pm

FELIX AND FINGERS  
DUELING PIANOS

# Regency Women's Club /ARTfactory of Manassas Scholarship Fund Fundraising Event Gear Check And No-List

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## **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

## **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

## **The "No" List**

- No venue manager
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

## **Emergency Contacts**

Below is the order of contact to follow:

**1. National Entertainment Director**  
Shawn Grindle - (412) 860-0544

**2. Logistics Manager**  
Tina Naponelli - (815) 382-4341

If they are unavailable:

**3. COO**  
Bre Podgorski - (818) 823-5799 (text only)

**4. CEO**  
Mike Potts - (815) 245-3623 (text only)

## **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

## **Player FAQ**

Have other questions? Chat with our [AI Support](#)