

# **Luck of the Irish-John Ireland Catholic School**

## **Fundraiser Fundraising Event**

### **General Information**

**(All tips MUST be provided to the client at the end of the night!)**

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#### **Performers**

- Alyssa Jones - alyssa@felixandfingers.com - 682-225-7693 (Piano)
- Maxwell Ward - maxwellemmettward@gmail.com - 6513284909 (Piano)

#### **IMPORTANT: Food Allergy Information**

- Alyssa Jones has the following food allergies: Gluten

#### **Entire Event Day Time Frame**

03/15/2025 - 05:00 pm - 11:30 pm CST

#### **Location**

The Capitol Room  
419 S Minnesota Ave  
St Peter, Minnesota 56082-2547

#### **Contact Person(s)**

Kellie Clancy  
(507) 227-1247  
kellie.louwagie@gmail.com

#### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

**Please Note:** Alyssa will email Megan to check in- might be a hard load in since there is no parking by the building?

#### **Expected number of guests:**

200

#### **Contacts**

##### **Venue Manager:**

Megan Felber

(507) 995-6921  
hello@capitolroom.com  
<http://capitolroom.com>

## **Upgrades**

- Mini-shells

## **Files**

- [LOIx2-2.pdf](#)



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### General Timeline

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#### Itinerary

Time Frame	Activity	Notes
5:00	social hour start	recorded music for social hour by F&F- will use F&F mic for all speeches/ auction/ etc
6:00	our MC will direct guests to be seated for dinner. There will be a prayer and dinner starts at 6:15	need break from recorded music for prayer and then continue recorded music during dinner
7:00	Program start (brief speeches, brief award ceremony))	at 7:15 doors open for entertainment only tickets
7:30	Live auction	
8:00	raffle drawing and live auction continues	
8:30	heads or tails game	
8:45	Dueling Pianos begin- 2.5 hours longs	could be closer to 9pm start time- feel out the end
11:30	Event Over	

#### Dinner Seating

Corned beef  
Pork tenderloin medallions  
garlic mashed potatoes  
green beans  
cupcakes :)

Performers can sit at table with Kellie and others. Table will be saved near the stage.

Kellie will check with caterer.

#### Announcements

Venmo "Church of St Peter Church of St Peter"

**Explicit Lyrics:**

This is a Catholic School Event. No explicit language. No baby got back unless Kellie gets it approved.

**Songs To Avoid:**

not a lot of rap

**Tipping:**

Yes, for charity  
John Ireland School

**Alcohol/Bar**

**Type:** Cash



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### Miscellaneous Information

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#### **People To Include In Show**

We are open to guests being part of the show! no on in particular as of now. Would like to make show interactive with guests

#### **Wireless**

##### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

TBD

weddings

#### **Other**

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

**[Please be sure to review the Fundraising Performer Guide!](#)**

#### **Departure And Load-Out**

**We must be packed up and out of the venue by 01:00 am**

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### Gear Check And No-List

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#### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

#### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

#### **The "No" List**

- No must-play songs
- No children
- No sound ordinances
- No shuttle

#### **Emergency Contacts**

Below is the order of contact to follow:

**1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

**2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

**3. COO**

Bre Podgorski - (818) 823-5799 (text only)

**4. CEO**

Mike Potts - (815) 245-3623 (text only)

#### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

#### **Player FAQ**

Have other questions? Chat with our [AI Support](#)