

Premier Bank Employee Holiday Party Corporate Event

General Information

Performers

- Alyssa Jones - alyssa@felixandfingers.com - 682-225-7693 (Piano)
- Maxwell Ward - maxwellemmettward@gmail.com - 6513284909 (Piano)

IMPORTANT: Food Allergy Information

- Alyssa Jones has the following food allergies: Gluten

Entire Event Day Time Frame

02/15/2025 - 05:00 pm - 10:00 pm CST

Location

Confluence Hotel Hastings
200 2nd St W
Hastings, Minnesota 55033-1142

Contact Person(s)

Ellie Demars
(651) 955-1049
edemars@premierbanks.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

Please Note: Contact Tanya when you get there- (952) 237-5347
2nd floor- there is a side entrance and service elevator- contact Terrie

Expected number of guests:

175

Contacts

Venue Manager:
Terrie Spano

(651) 515-1911
dos@confluencehotel.com
<http://confluencehotel.com>

Bank Employee

Tanya Dolan
(952) 237-5347
tdolan@premierbanks.com

Upgrades

- Mini-shells



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General Timeline

Itinerary

Time Frame	Activity	Notes
5	Cocktail Hour	DJ Background Music (light music)
6	Dinner	DJ Background Music (light music), have mic ready
7	Speeches, awards	Have mic ready
7:30 - 9:00	Dueling pianos	Give or take...
9	DJ Show	
10	Event Ends	

Dinner Seating

Three options:

- Steak w/ scallop potato Crisp and Veggie
- Roasted Chicken w/ parm risotto, veggie
- Panco crusted walleye w/ wild rice, veggie and lemon caper sauce
- Butternut squash ravioli w/ spinach and fresh herb and lemon sauce.

Email Tanya- All are gluten free

Explicit Lyrics:

We would like to keep the performance clean to appeal to a wide range of tastes.

Songs To Avoid:

PG Show, No dance tunes (line dances, etc)

Possibly no requests?? They will email us a list of pre-vetted requests and let us know if they want slips or not

Tipping:

Yes

Alcohol/Bar

Type: Combination/Other

Details: Drink Tickets to Cash Bar

Premier Bank Employee Holiday Party Corporate Event

Miscellaneous Information

People To Include In Show

They will let us know if there are any volunteers

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

Other

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

Performance Expectations - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 11:00 pm

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special announcements
- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)