

# Headwater Companies Corporate Event

## General Information

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### **Performers**

- Jake Carter - jcarter@felixandfingers.com - 530-949-0272 (Piano)
- Steven Ramirez - hollysbuddy29@aol.com - 626-828-9050 (Piano)

### **IMPORTANT: Food Allergy Information**

- Jake Carter has the following food allergies: Seafood / Fish - Non Severe
- Steven Ramirez has the following food allergies: Gluten Free Vegan

### **Entire Event Day Time Frame**

02/19/2025 - 06:00 pm - 09:00 pm HST

### **Location**

Andaz Maui - Laule'a 1 Lawn  
3550 Wailea Alanui Dr  
Wailea, Hawaii 96753-9518

### **Outdoor Accommodations**

There's a dancefloor that will be under the pianos. Rain plan: move inside

### **Contact Person(s)**

Kristina Cruz  
(360) 333-9003  
haley.hatch@andaz.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

**Please Note:** Upon arrival to the resort, all vendors loading in will need to first check in with our security team. Our security office is just inside the employee entrance at the bottom of our loading dock (follow signs for deliveries when entering the resort drive).

Security will then grant vendors down to either our Hema Fire Lane (southern fire lane) for CEREMONY load in, or Akau Fire Lane (North Fire Lane) for COCKTAIL HOUR & RECEPTION load in. Vendors are not permitted to drive or park on any grass and must move their vehicles after setup is complete. Vendors are not permitted to load in via Ulua Beach parking lot. Vendors will have after 9AM access for Laule'a 3 and 10 AM for Laule'a 1 Lawns.

After load in, park in the hotel lot.

### **Expected number of guests:**

230

## **Contacts**

### **Venue Manager:**

Haley Hatch

(360) 333-9003

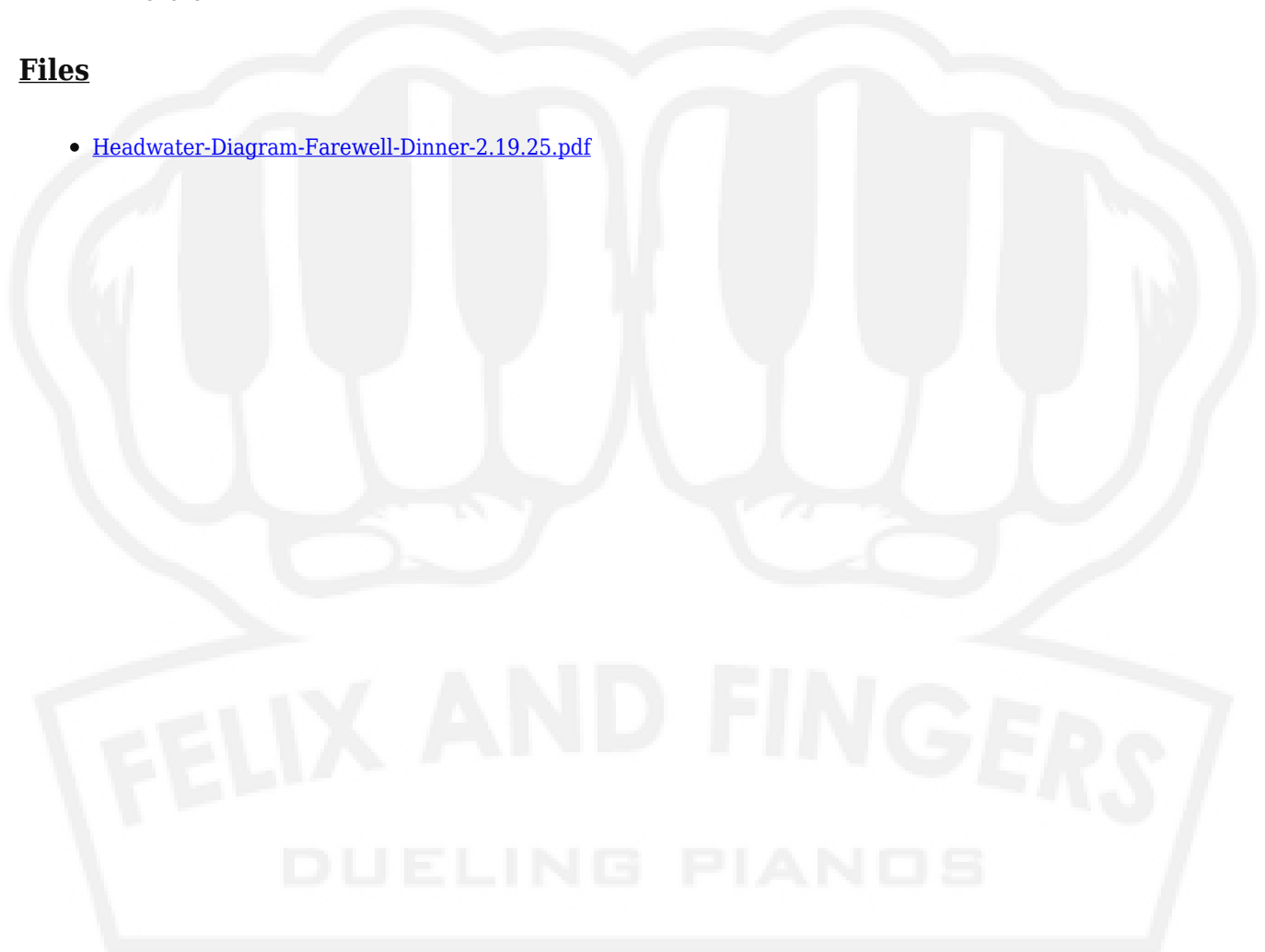
haley.hatch@andaz.com

## **Upgrades**

- Mini-shells

## **Files**

- [Headwater-Diagram-Farewell-Dinner-2.19.25.pdf](#)



# Headwater Companies Corporate Event

## General Timeline

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### Itinerary

Time Frame	Activity	Notes
6:00-6:45PM	Cocktail Hour/Hors D'Oeuvres	Just play background music
6:35PM-6:45PM	Speech	Group VIP (Buzz Hollis) will likely speak with a wireless mic
6:45PM-7:30/7:45PM	Dinner Buffet Opens	Just play background music
7:30PM/7:45PM-9:00PM	Dinner Continues/Dueling Pianos	Engagement Portion around 7:30/7:45 once guests are already dining/finishing up. Group is fine to incorporate tipping to encourage the duel

### Dinner Seating

TBD ~5:30pm check with Haley.

### Explicit Lyrics:

None please, thanks!

### Tipping:

Yes

### Alcohol/Bar

**Type:** Combination/Other

**Details:** For attendees of the group only

**Additional Information:** Possibly encourage Song Battles. Check with Haley before the show to confirm.

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## Miscellaneous Information

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### **People To Include In Show**

No

### **Children**

**Approximate Number Of Children:** TBD

**General Age Range:** TBD

### **Sound Ordinance**

Last song must end at **09:00 pm**

### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

Open Network

no password required

### **Other**

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 1 - More banter and comedy. Less emphasis on dancing.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

**[Please be sure to review the Corporate Events Guide!](#)**

### **Departure And Load-Out**

We must be packed up and out of the venue by **10:00 pm**

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)