

Key Event - Silver Jubilee (25th Anniversary Celebration) Fundraising Event

General Information

(All tips MUST be provided to the client at the end of the night!)

Performers

- Jake Ashey - jake@felixandfingers.com - 7034637586 (Piano)
- Michael Sherman - msherman@felixandfingers.com - 5135181471 (Piano)

Entire Event Day Time Frame

03/08/2025 - 05:00 pm - 11:00 pm CST

Location

Edison Hall
305 E Washington St
Port Washington, Wisconsin 53074

Contact Person(s)

Erin Brewster
(262) 388-3277
ebrewster@stjohn23rd.school

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 pm

Expected number of guests:

200

Contacts

Venue Manager:

Jessica Rost

(720) 384-4535
jess.inventorsbrewpub@gmail.com
<https://edisonhall.com/>

Upgrades

- Mini-shells

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General Timeline

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Itinerary

Time Frame	Activity	Notes
5:00 PM	Doors Open & Registration Begins	
5:00 PM-6:30 PM	Cocktail Hour	
6:45 PM	Prayer (Father Pat) / Welcome (New Principal) / Dinner Begins	*Plated Dinner & Dessert
7:30 PM	Honorees & Sponsor Thank You	
7:45 PM	Games/Raffle Winners Announced	Bucket Raffle, Tuition Raffle Jewelry Box Heads or Tails
8:15-9:00 PM	Live Auction / Cash Plea	
9:00-10:00 PM	Dueling Pianos First Set	
10:00 PM	Signature Drink Winner Announced / Check-Out Begins	
10:15-11:15 PM	Dueling Pianos Last Set	*I gave us a 15 minute wiggle-room but if everything stays on track, it may be earlier!

Dinner Seating

I will have a table/spot for you to enjoy dinner.

Announcements

Please see the Run Of Show:

<https://docs.google.com/document/d/1F8rtjlxmVH5bvLkjC8DWgCBQTsZlb-0Z/edit?usp=sharing&ouid=109559981860274617357&rtpof=true&sd=true>

Explicit Lyrics:

Some is totally fine but make it appropriate...have fun with it but try to keep it "radio friendly" when necessary.

Tipping:

Yes, for charity

St. John XXIII Catholic School

Alcohol/Bar

Type: Combination/Other

Details: Guests receive two drink tickets. After tickets are used, they will pay cash.



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Miscellaneous Information

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People To Include In Show

Teachers would hate it but I think it would be great to get them involved somehow. Certain VIP tables would enjoy it as well...you will know what tables when you see them in person and start to interact with them :)

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

Inventors Guest

inventors

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Fundraising Performer Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 12:00 am

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Gear Check And No-List

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Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director
Shawn Grindle - (412) 860-0544

2. Logistics Manager
Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO
Bre Podgorski - (818) 823-5799 (text only)

4. CEO
Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)