

# On Track Construction Holiday Party Corporate Event

## General Information

---

### **Performers**

- Jake Ashby - jake@felixandfingers.com - 7034637586 (Piano)
- Michael Sherman - msherman@felixandfingers.com - 5135181471 (Piano)

### **Entire Event Day Time Frame**

01/04/2025 - 05:30 pm - 11:30 pm CST

### **Location**

Gatherings  
1024 6th St  
Nevada, Iowa 50201-1826

### **Contact Person(s)**

Matthew Runge  
(515) 451-6719  
matt@ontrackiowa.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 pm

### **Expected number of guests:**

75

### **Contacts**

#### **Venue Manager:**

Tori Stanton

(515) 715-5260  
weddings@gatheringsnevada.com  
<http://www.gatheringsnevada.com>

### **Upgrades**

- Mini-shells

# On Track Construction Holiday Party Corporate Event

## General Timeline

---

### **Itinerary**

Time Frame	Activity	Notes
5:30 - 6:30	Happy Hour, Drinks & Appetizers	Play some DJ music
6:30 - 7:30	Dinner	Play some DJ music
7:30 - 8:15	Comedian	
8:15 - 8:30	Speech	
8:30 - 11:30	Mixture of dueling pianos and games, etc.	starting roughly after the comedian finishes, will plan on playing 3 or 4 sets with intermissions for awards, games, etc

### **Dinner Seating**

Players will be able to eat when the rest of us eat... we will provide them food and beverages

### **Explicit Lyrics:**

Anything goes...

### **Tipping:**

Yes

### **Alcohol/Bar**

**Type:** Combination/Other

**Details:** Drink tickets, and then cash as well

# On Track Construction Holiday Party Corporate Event

## Miscellaneous Information

---

### **People To Include In Show**

Yes... will give that information at the event

### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

event manager to coordinate

event manager to coordinate

### **Other**

**Performer's Attire** - Festive (In accordance with a particular holiday)

holiday themed party so wear christmas sweaters if you like!

**Performance Expectations** - 4

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

Some dueling piano banter and comedy. A stronger focus on dancing.

**[Please be sure to review the Corporate Events Guide!](#)**

### **Departure And Load-Out**

We must be packed up and out of the venue by 12:00 pm

# On Track Construction Holiday Party Corporate Event

## Gear Check And No-List

---

### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No special load-in instructions
- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

**1. National Entertainment Director**  
Shawn Grindle - (412) 860-0544

**2. Logistics Manager**  
Tina Naponelli - (815) 382-4341

If they are unavailable:

**3. COO**  
Bre Podgorski - (818) 823-5799 (text only)

**4. CEO**  
Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)