

Forvis Mazars Holiday Party Corporate Event

General Information

Performers

- Aaron Lotzow - alotzow@gmail.com - 319-850-8771 (Piano)
- Max Indiveri - maxindiverimusic@gmail.com - 9139527349 (Piano)

IMPORTANT: Food Allergy Information

- Max Indiveri has the following food allergies: Celiacs disease (gluten allergy)

Entire Event Day Time Frame

12/13/2024 - 05:00 pm - 11:00 pm CST

Location

Embassy Suites La Vista, NE
12520 Westport Pkwy
La Vista, Nebraska 68128-5610

Contact Person(s)

Marie Krause
(402) 708-0388
marie.krause@us.forvismazars.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

Expected number of guests:

150

Catering Manager

Kelsie Novotny
(402) 408-5469
kelsie.novotny@atriumhospitality.com

A/V

David Sexton
david.sexton@encoreglobal.com

Upgrades

- Mini-shells

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General Timeline

Itinerary

Time Frame	Activity	Notes
5pm-6:30pm	Cocktails	DJ background holiday music
6:30pm-6:40pm	Speech	Bring wireless just incase
~6:40-8pm	Dinner	DJ background holiday music
8pm-10:30pm	Dueling Pianos	after show play some DJ 'goodbye' music while you tear down

Dinner Seating

They can eat during cocktail hour or our dinner time. Check in w/Marie

Announcements

Announce when we need to be seated for dinner ~6:25pm

Explicit Lyrics:

You can use explicit lyrics, but avoid over the top sexual lyrics like in WAP.

Tipping:

Yes

Alcohol/Bar

Type: Open

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Miscellaneous Information

People To Include In Show

Include fun people if you want!

Sound Ordinance

Last song must end at **11:00 pm**

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

Will provide

at venue

Other

Performer's Attire - Festive (In accordance with a particular holiday)

Performance Expectations - 2

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

A lot of dueling piano banter and comedy. A little focus on dancing.

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 11:30 pm

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No venue manager
- No genres/tunes to avoid
- No must-play songs
- No children
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)