

# Mesavita Holiday Party Corporate Event

## General Information

---

### **Performers**

- Kathleen Butler-Duplessis - kathleen@felixandfingers.com - 6142044338 (Piano)
- Maddy Ludwig - madelyn.ludwig@gmail.com - 8475293696 (Piano)

### **IMPORTANT: Food Allergy Information**

- Maddy Ludwig has the following food allergies: Gluten

### **Entire Event Day Time Frame**

12/14/2024 - 06:00 pm - 10:00 pm EST

### **Location**

Severn Inn  
1993 Baltimore Annapolis Blvd  
Annapolis, Maryland 21409-6256

### **Contact Person(s)**

Vivian Thompson  
(410) 908-5949  
vthompson@mesavita.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:30 pm

### **Expected number of guests:**

80

#### **Restaurant Manager**

Jami Curtis  
(410) 349-4000  
jami@severninn.com

# Mesavita Holiday Party Corporate Event

## General Timeline

---

### **Itinerary**

| Time Frame | Activity  | Notes                                  |
|------------|---|--|
| 6:00-7:00  | Cocktails and Hors D'Oeuvres  | DJ Background - mix of holiday and non |
| 7:00-7:45  | Dinner  | DJ Background - mix of holiday and non |
| 7:30 - 10  | Dueling Pianos (start mellow for the last few minutes of dinner, then kick it up once everyone is done eating!) | Break at 9                             |
| 9:00       | Awards and prize giveaway   |  |

### **Dinner Seating**

The bar area. What time will the performers be eating?

### **Explicit Lyrics:**

Not too concerned

### **Tipping:**

No

### **Alcohol/Bar**

Type: Open

# Mesavita Holiday Party Corporate Event

## Miscellaneous Information

---

### **People To Include In Show**

I think there will be guests who would be interested in participating for sure.

### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

TBD

TBD

### **Other**

**Performer's Attire** - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

#### **Performance Expectations - 2**

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

A lot of dueling piano banter and comedy. A little focus on dancing.

**[Please be sure to review the Corporate Events Guide!](#)**

### **Departure And Load-Out**

**We must be packed up and out of the venue by 11:00 pm**

**Additional Information:** It's not really a dancing crowd, but who knows, maybe they will surprise me and whip out some moves.

# Mesavita Holiday Party Corporate Event

## Gear Check And No-List

---

### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No special load-in instructions
- No venue manager
- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)