

Hecate Energy Holiday Party Corporate Event

General Information

Performers

- Christopher Heroldt - chrisheroldt@gmail.com - 7082034790 (Piano)
- Jennifer Lee Knuth - jleeunplugged@gmail.com - 7082785489 (Piano)

Entire Event Day Time Frame

12/04/2024 - 06:30 pm - 09:30 pm CST

Location

The J. Parker
1816 N Clark St
Chicago, Illinois 60614-6043

Contact Person(s)

Vikki Beja
(815) 483-8705
vbeja@hecateenergy.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:30 pm

Please Note: no loading dock. come in through the front door. take the elevator up to the bar.

J. Parker-specific Elevator.

will have 2 valet parking vouchers for you at the hotel ask for vicki.

Expected number of guests:

70

Contacts

Venue Manager:

Veronica Casales

(312) 254-4672
vcasales@hotellincolnchicago.com
<http://jparkerchicago.com>

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General Timeline

Itinerary

Time Frame	Activity	Notes
6:30-7:30	holiday music	dj
7:30/7:45	Champagne Toast (CEO Chris or COO Nick)	
6:30-7:30	Passing of hors d'oeuvres	
7:30/7:45-9:30	Buffet food service (Dueling Pianos show)	continue to replenish until 9:00
+9:30	keep on a little music as tear down.	

Dinner Seating

I will find this out from the JParker contact. We will make sure that they get fed.

Announcements

check in with venue manager on where to set up. in the corner to the left as you enter the room.

Explicit Lyrics:

No children will be at the venue, but we'd like to keep it clean with language if possible.

Songs To Avoid:

not too many jesus christmas songs.

Must Play Songs:

Holiday Music - by Assorted (Live)

Tipping:

Yes

Alcohol/Bar

Type: Open

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Miscellaneous Information

People To Include In Show

I think that if people want to sing or make requests, they will do it on their own.

Wireless

Details: There is no name/password. You may have to create a hotspot.

Other

Performer's Attire - Other

Cocktail or Holiday attire is fine.

Performance Expectations - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 11:00 pm

Additional Information: potentially play name that tune at the front of the dueling ?

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No children
- No sound ordinances
- No wireless access
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director
Shawn Grindle - (412) 860-0544

2. Logistics Manager
Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO
Bre Podgorski - (818) 823-5799 (text only)

4. CEO
Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)