

Bell Works Chicagoland Holiday Party Corporate Event

General Information

Performers

- Christopher Heroldt - chrisheroldt@gmail.com - 7082034790 (Piano)
- Michael Sherman - msherman@felixandfingers.com - 5135181471 (Piano)
- Andy Schlinder - jazzplayr88@gmail.com - 6302540544 (Saxophonist)

Entire Event Day Time Frame

11/21/2024 - 04:00 pm - 07:00 pm CST

Location

Bell Works
2000 Center Dr
Hoffman Estates, Illinois 60192

Contact Person(s)

Brooke Petrany
(732) 241-4388
bellworks@npzdesign.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 02:00 pm

Please Note: I will connect you with Building Management if you need to use an elevator. Otherwise, you can enter at the East Entrance. There is a ramp to load in your equipment!

Expected number of guests:

200

Upgrades

- Additional Musicians

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General Timeline

Itinerary

Time Frame	Activity	Notes
5:30	Thank You Speech	If anything, the Owner may want to give a quick speech in the middle of the event. We can discuss on Thursday!

Dinner Seating

There will be passed hors d'oeuvres throughout the event. We will let them know to put aside a plate for you on one of your breaks. What time should this be?

Announcements

After Party at World's Fair 7-9pm!

Explicit Lyrics:

We definitely need to keep all songs clean + appropriate... there will be people of all ages and a few religious guests, so we want to avoid any expletives/inappropriate songs.

Songs To Avoid:

Please no country music or classic dance party songs (cha cha slide, cotton-eyed joe, etc.), line dances.

Must Play Songs:

Piano Man - by Billy Joel ()

Tipping:

No

Alcohol/Bar

Type: Open

Additional Information: There will be a mix of those who celebrate Christmas and Hanukkah, so if you are going to do any holiday songs, please play both types of songs.

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Miscellaneous Information

Children

Approximate Number Of Children: Not many, but it is possible.

General Age Range: All ages

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

Bell Works Public Wifi

not needed

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 09:00 pm

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No venue manager
- No tipping allowed
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director
Shawn Grindle - (412) 860-0544

2. Logistics Manager
Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO
Bre Podgorski - (818) 823-5799 (text only)

4. CEO
Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)