

Stenstrom Companies Holiday Party/Company Corporate Event General Information

Performers

- Casey Cross - caseyrcross@gmail.com - 4058856529 (Piano)
- Katrina Nilsen - katrinanilsenmusic@gmail.com - 9792290892 (Piano)

Entire Event Day Time Frame

01/11/2025 - 05:30 pm - 11:00 pm CST

Location

Embassy Suites by Hilton
416 S Main Street
Rockford, Illinois 61101

Contact Person(s)

Hannah Saunders
(815) 298-1054
angela@rstenstrom.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

Expected number of guests:

300

Contacts

Venue Manager:

Ashley Vidal

(779) 208-6265
avidal@esrockford.com
<http://www.esrockford.com>

Holiday Party Committee

Angela Coleman
(815) 871-1883
Angela@Rstenstrom.com

Upgrades

- Mini-shells

Files

- [Stenstrom-Holiday-Party-10_Table-2.pdf](#)



Stenstrom Companies Holiday Party/Company Corporate Event General Timeline

Itinerary

Time Frame	Activity	Notes
5:00-6:30	Cocktail Reception	Background music (start a little early)
6:15	find seat announcements	Approx. 15 minutes
6:25	party game	
6:30	Dinner Served	
7:15	Service Awards	
7:45	Prizes & Raffle	
8:00	Dueling Pianos	
11:00	End of Party	

Dinner Seating

The players are able to eat at 6:30 when dinner is served. They are welcome to sit at any open table.

Announcements

Can you please announce seating for dinner at or around 6:15pm?

Explicit Lyrics:

Explicit lyrics are OK with us if OK with performers.

Tipping:

Yes

Alcohol/Bar

Type: Combination/Other

Details: Two drink tickets are provided to each guest and once they are used, the bar becomes cash for purchase. Two drink tickets for each player will be provided at the beginning of the evening.

Stenstrom Companies Holiday Party/Company Corporate Event Miscellaneous Information

People To Include In Show

We don't know what this means, but Todd Isaacs would be a great volunteer to join the show.

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name	Password
TBD	TBD

Other

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

Performance Expectations - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 12:00 am



Stenstrom Companies Holiday Party/Company Corporate Event Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)