

# RSM Holiday Party Corporate Event

## General Information

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### **Performers**

- Alicia Heard - alicia.heard@yahoo.com - 210-608-7596 (Piano)
- Eddie Thompson - edwardthompson@mac.com - 346 332 3456 (Piano)

### **Entire Event Day Time Frame**

12/13/2024 - 07:00 pm - 11:00 pm CST

### **Location**

The Driskill - The Unbound Collection by Hyatt  
604 Brazos St  
Austin, Texas 78701-3212

### **Contact Person(s)**

Wendy Cosby  
(254) 744-9480  
wendy.cosby@rsmus.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 05:00 pm

**Please Note:** Loading dock is located in the alleyway.

### **Expected number of guests:**

150

### **Contacts**

**Venue Manager:**  
Nicole Harper

(512) 391-7153  
nicole.harper@thedriskill.com  
<https://driskillhotel.com>

### **Upgrades**

- Mini-shells

## Files

- [Driskill-Vendor-Policy-2024.docx.pdf](#)



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## General Timeline

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### **Itinerary**

Time Frame	Activity	Notes
7pm	Guests Arrive/Hors D'Oeuvres	DJ background music - Gatsby themed
~7:45pm	Dinner	DJ background music - Gatsby themed
8pm-10:30pm	Dueling Pianos	
10:30pm	Raffle	please bring wireless

### **Dinner Seating**

The players can eat when food is served (7:30ish) in the dining room.

### **Announcements**

There will be several raffle drawings close to the end of the evening, might want help assisting with this.

### **Explicit Lyrics:**

Keep it classy.

### **Songs To Avoid:**

Less country

### **Tipping:**

Yes, for charity  
Big Brother's Big Sisters

### **Alcohol/Bar**

**Type:** Open

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## Miscellaneous Information

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### **People To Include In Show**

n/a - we may have a few requests during the night

### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

TBD

TBD

### **Other**

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

**[Please be sure to review the Corporate Events Guide!](#)**

### **Departure And Load-Out**

**We must be packed up and out of the venue by 12:00 am**

**Additional Information:** The theme to the party is The Gatsby. We have a crowd that likes to have fun.

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
  - Wireless Mic and extra batteries (lapel for ceremony)
  - Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
  - Speakers (with power cables)
  - Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
  - Lights (With power cables and pedals)
  - iPad (charged, or with charger)
  - Mixing Board
  - EIF/Questionnaire
  - Pencils/Forms/Tip Jar/Gaff Tape
  - Freddy
  - Stool
  - Cables (Power/Patch/XLR/DJ Cable)
  - DJ Headphones
  - Mini Shells
  - Rockin Roller
  - Extra Mic
  - Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
  - Business Cards
- Below is the order of contact to follow:

### **The "No" List**

- No must-play songs
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)