

Ottumwa A Club Fundraising Event

General Information

(All tips MUST be provided to the client at the end of the night!)

Performers

- Jake Ashey - jake@felixandfingers.com - 7034637586 (Piano)
- Katrina Nilsen - katrinanilsenmusic@gmail.com - 9792290892 (Piano)

Entire Event Day Time Frame

11/16/2024 - 06:00 pm - 10:00 pm CST

Location

Ottumwa Golf and Social Club
304 E Golf Ave
Ottumwa, Iowa 52501-1338

Contact Person(s)

Jill Morgan
(641) 777-5288
jill.morgan@ottumwaschools.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

Expected number of guests:

200

Contacts

Venue Manager:
Lori Chickering

(641) 684-5491

<http://ottumwagolfsc.com>

Upgrades

- Mini-shells

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General Timeline

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Itinerary

Time Frame	Activity	Notes
6-7	Cocktail Hour	live cocktail music 6:30-7
7-8	Buffet Dinner	We would invite the performers to sit with our guest and eat dinner at this time with us.
7:45 - 8:00 Approx	Thank You's	Our AD will say a quick thank you before entertainment begins
6-10	Silent Auction	
8-10	Dueling Pianos	Quick fundraiser activity at some point (10-15 mins)

Dinner Seating

We will have a buffet dinner with salad, 2 meat options, veggie, potato. Water and tea will be provided as well. I would like for them to sit with other individual ticket holders if they would like to.

Explicit Lyrics:

We are not worried that this would be an issue that would arise during the evening. We are open to some explicit lyrics if they come up in a song.

Tipping:

Yes, for charity
Ottumwa A Club

Alcohol/Bar

Type: Cash

Additional Information: Push tips for fundraising efforts.

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Miscellaneous Information

(All tips **MUST** be provided to the client at the end of the night!)

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

TBD

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Fundraising Performer Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 01:00 am

Additional Information: This is our first event, so we are unsure of what request to make. We are confident that the performers will be able to read the room and play off of our crowd, which we expect to be lively and energetic. If we miss something in this planning process, we are open to suggestions. We are so excited for the night!!

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Gear Check And No-List

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Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)