

Elite Supply Partners Holiday Party Corporate Event

General Information

Performers

- Andrew Dethloff - andrew@felixandfingers.com - 281-638-3979 (Piano)
- Isaac Cooremans - imorales0009@gmail.com - 915-332-9664 (Piano)

Entire Event Day Time Frame

12/07/2024 - 06:00 pm - 11:30 pm CST

Location

Odessa Marriott Hotel & Conference Center
305 E 5th St
Odessa, Texas 79761-5133

Contact Person(s)

Meghan Elliot
(210) 215-9344
meghan.elliott@elitesupplypartners.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

Please Note: For load in, it would work best if you have them come in through the Texas entrance. It leads directly into the ballroom where your party will be so it will be the easiest access/load in point.

If Meghan is unavailable contact Mackenzie

Expected number of guests:

150

Contacts

Venue Manager:

Makenzie Griess

(432) 614-5556
makenzie.griess@marriott.com
<http://marriott.com>

Upgrades

- Mini-shells

Files

- [Diagram-12.7.24.pdf](#)



Elite Supply Partners Holiday Party Corporate Event

General Timeline

Itinerary

Time Frame	Activity	Notes
6-630	People arrive	
6:30-7	Hors D'Oeuvres	Background Playlist throughout cocktails and dinner
7-8	Dinner	
8-9(ish)	Speeches/awards/raffle	Wireless Mic
9-11;30	Dueling Pianos	

Dinner Seating

During dinner when guests eat at provided area

Announcements

Introduction for Chris Wimberley to present awards following dinner.

Explicit Lyrics:

Nothing sexually explicit- avoid the f bomb.

Tipping:

No

Alcohol/Bar

Type: Combination/Other

Details: 5 tickets per guest

Elite Supply Partners Holiday Party Corporate Event

Miscellaneous Information

People To Include In Show

Brian Foreman (Regional VP) after a few drinks

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

Other

Performer's Attire - Festive (In accordance with a particular holiday)

Performance Expectations - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 12:00 am

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No genres/tunes to avoid
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)