# PRP 2024 Holiday Party Corporate Event General Information

# **Performers**

- Bre Podgorski bre@felixandfingers.com 8188235799 (Piano)
- David Mahokey david.mahokey@gmail.com 724-317-1045 (Piano)

# **IMPORTANT: Food Allergy Information**

• Bre Podgorski has the following food allergies: Gluten

# **Entire Event Day Time Frame**

12/07/2024 - 05:00 pm - 10:00 pm PST

# **Location**

Newport Dunes Waterfront Resort & Marina 1131 Back Bay Dr Newport Beach, California 92660-7405

# **Contact Person(s)**

Hannah McIlrath (714) 617-3900 hannah.mcilrath@prpllc.com

# Load-In

**Load-in Note**: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

**Please Note:** Just go through the front door, the room will be a big banquet hall and we will set up based on the floor map will be sent separately.

# **Expected number of guests:**

150

## **Contacts**

# **Venue Manager:**

Angela Del Toro

(949) 729-3800 adeltoro@newportdunes.com https://www.newportdunes.com/bistro-wedding/

# PRP 2024 Holiday Party Corporate Event General Timeline

# **Itinerary**

Time Frame	Activity	Notes
5pm-6pm	Cocktail hour	Guests will be arriving, play pre-recorded music (whatever works best)
6pm-8pm	Dinner, service awards, prize drawing	Someone on team will MC, they will need our wireless mic
8pm-10pm	Dueling pianos	

# **Dinner Seating**

There will be a buffet dinner provided.

# **Announcements**

Announce when dinner is ready at 6pm. Buffet style, the food will be set up in a portion of the venue
Announce when service awards begin at 7pm (Our president will come up to the front to speak for a little and give out the service awards. President: Jeremy, CEO Don

# **Explicit Lyrics:**

Please keep everything clean. Clean versions of songs if the song is explicit.

# **Tipping:**

No

# Alcohol/Bar

Type: Combination/Other

Details: Cash bar but wine is free paid for by the company

# PRP 2024 Holiday Party Corporate Event Miscellaneous Information

# **Wireless**

**Details:** 

Please Provide The Name Of The Connection And Password

**Wireless Name** 

**Password** 

bistroguest

no password

# Other

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 3 - A mix of interaction with both traditional requests and dance songs. This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

Please be sure to review the Corporate Events Guide!

# **Departure And Load-Out**

We must be packed up and out of the venue by 11:00 pm

# **PRP 2024 Holiday Party Corporate Event Gear Check And No-List**

# **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

# **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony) Emergency Contacts
- · Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- · Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

# The "No" List

- No genres/tunes to avoid
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

Below is the order of contact to follow:

## 1. National Entertainment Director Shawn Grindle - (412) 860-0544

### 2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

Bre Podgorski - (818) 823-5799 (text only)

### 4. CEO

Mike Potts - (815) 245-3623 (text only)

## Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

# **Player FAQ**

Have other questions? Chat with our AI Support