

Olema Oncology Holiday Party Corporate Event

General Information

Performers

- David Mahokey - david.mahokey@gmail.com - 724-317-1045 (Piano)
- Leana Courtney - layonapillow@gmail.com - 602-748-5219 (Piano)

Entire Event Day Time Frame

12/17/2024 - 07:00 pm - 11:00 pm PST

Location

Fairmont San Francisco - Penthouse Suite
950 Mason St
San Francisco, California 94108

Contact Person(s)

Stacy Gomez
(650) 243-7743
stacyg@olema.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 05:00 pm

Expected number of guests:

120

Contacts

Venue Manager:

Travis Mougey

(415) 772-5409
travis.mougey2@fairmont.com
<https://www.fairmont.com/san-francisco/>

Upgrades

- Mini-shells

Files

- [Penthouse-Suite-from-Olema-v1.pdf](#)

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General Timeline

Itinerary

Time Frame	Activity	Notes
5:00-6:00pm	Dueling Pianos: Load in	2 hrs prior to event start
7:00-11:00pm	Holiday Party	
7:00-8:00pm	Dueling Pianos: play background music first hour	Arrivals
8:00-10:30pm	Dueling Pianos: perform!	might be an announcement from our CEO during
10:30-11:00pm	Dueling Pianos: DJ last 30min	Departures
11:00pm	Event Ends	THANK YOU!!

Dinner Seating

We are not serving dinner (which is why we are starting at 7pm); this is a casual reception setting; there will be passed appetizers throughout the evening and a few food stations; performers are welcome to eat whenever they want to take a break (I can also have a meal from the room service menu brought to the Penthouse at the time you wish to take a break).

Explicit Lyrics:

it's a business/corporate setting, try to keep it clean

Songs To Avoid:

no twerky or getting freaky music...lol...this is a business event

Tipping:

Yes, for charity
The Giving Tree

Alcohol/Bar

Type: Open

Additional Information: there is a [lot] of introverted scientists, so encouraging involvement would be great!

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Miscellaneous Information

People To Include In Show

sure, we have extroverts as well

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 11:00 pm

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No special announcements
- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)