

Rockwern Alive! Fundraising Event

General Information

(All tips **MUST** be provided to the client at the end of the night!)

Performers

- Hillary Hahn - hillaryhahnmusic@gmail.com - 859-739-0877 (Piano)
- Janessa Cardillo - janessa.cardillo@gmail.com - 216-505-3689 (Piano)

Entire Event Day Time Frame

02/22/2025 - 07:30 pm - 10:30 pm EST

Location

Fueled Collective
3825 Edwards Rd suite 103
Cincinnati, Ohio 45209

Contact Person(s)

Roberta Veleta
(513) 379-0100
roveleta@rockwernacademy.org

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 05:30 pm

Please Note: There will be security. Member services can let you in. Alexis (venue manager) is your day of contact. There is a parking garage w/ elevator behind the venue.

Expected number of guests:

200

Contacts

Venue Manager:
Alexis Minnick

(513) 889-8444
alexis.minnick@fueledcollective.com

Upgrades

- Mini-shells

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General Timeline

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Itinerary

Time Frame	Activity	Notes
7:15 PM	Cocktail music	DJ Background Music
7:30 PM	Passed hors d'oeuvres	
8:00 PM	Felix & Fingers announce program & introduces Laura	Laura will use F&F Mic. Laura is Head of School. ** It may take a second to get everyone's attention.
8:00	Laura says a few words about the award and honorees. Ask honorees to come to podium	
8:15 PM	Dueling Pianos Starts	announce Silent Auction ends at 9:30
8:45 PM	F&F announces - Dessert stations open	
9:15 PM	Felix & Fingers announces that Silent Auction closes in 15 minutes - last chance!	
10:00 PM	F&F announces bar closes in 15 minutes	
10:20 PM	Board President thanks everyone & draws raffle winners	
10:30 PM	Felix & Fingers ends	one last song after raffle

Dinner Seating

Charcuteries and desserts will be served. Contact Roberta (see above) if you would rather a different meal. Feel free to grab before you play!

Announcements

See schedule above

Explicit Lyrics:

Some is fine, but don't go overboard.

Songs To Avoid:

the hokey pokey and chicken dance probably won't go over well. Having a line dance would be a great intro somewhere in the beginning of the show!

Tipping:

Yes, for charity
Rockwern Academy- Give to Roberta

Alcohol/Bar

Type: Combination/Other

Details: The event will offer kosher wine and mixed drinks.



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Miscellaneous Information

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Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Fundraising Performer Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 11:15 pm

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Gear Check And No-List

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Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)