

Cedar Point Capital Partners Holiday Party / Client Appreciation Event Corporate Event

General Information

Performers

- Aaron Lotzow - alotzow@gmail.com - 319-850-8771 (Piano)
- Whitney Maxwell - whitneymaxwell5@gmail.com - 5153603542 (Piano)

Entire Event Day Time Frame

12/06/2024 - 05:30 pm - 09:00 pm CST

Location

The Olympic South Side Theater
1202 3rd St SE #200
Cedar Rapids, Iowa 52401

Contact Person(s)

Bridget Davis
(319) 582-6800
bdavis@cedarpointcap.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 pm

Please Note: Per the Olympic, use their front floor for loading in items. There is an elevator or stairs available to use.
set up on stage.

Expected number of guests:

130

Contacts

Venue Manager:
Brandi Sawyer

(319) 214-0392
brandi@theolympiccr.com
<https://www.theolympiccr.com/>

Upgrades

- Mini-shells

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General Timeline

Itinerary

Time Frame	Activity	Notes
5:30 pm - 6:40 pm	Cocktails / Hors D'Oeuvres	Background Recorded Music
6:40 pm - 6:45 pm	Speech	Welcoming speech (made by us) prior to Dueling Pianos
6:45 pm - 9:00 pm	Dueling Pianos	
9:00 pm - 9:05 pm	Speech	Closing speech (made by us) after Dueling Pianos
9:05 pm - 10:00 pm	Closedown / Packing up / Last call drinks & mingling	

Dinner Seating

Were flexible on when you eat, whether you need a break during the night or if you'd like to eat shortly before the event begins. As for where, we're also flexible, whether it's in the main area or backstage (we would need to check with Brandi at The Olympic on areas to eat backstage).

Explicit Lyrics:

While we anticipate the songs being mostly clean, we are okay with explicit lyrics, assuming it doesn't go over-the-top.

Tipping:

Yes

Alcohol/Bar

Type: Open

Additional Information: Brandi at The Olympic will be providing us a few floor plan layout options. She said you will be up on stage. We can provide those layouts once available.

We'll trust your judgment on music to play, but we wouldn't mind a few holiday songs sprinkled in, whether it's during the happy hours and/or during the show.

Let us know if there's anything that was left out in this questionnaire or if we need to clarify anything. I think it was mentioned that you have played at The Olympic before, but you're more than welcome to also touch base with Brandi. Thank you!

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Miscellaneous Information

People To Include In Show

N/A

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD (confirmed that there is WiFi available to use, though)

TBD (confirmed that there is WiFi available to use, though)

Other

Performer's Attire - Festive (In accordance with a particular holiday)

Performance Expectations - 2

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

A lot of dueling piano banter and comedy. A little focus on dancing.

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 10:00 pm

Additional Information: holiday party. feel free to play some holiday tunes.

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)