

Portillos GM Summit Corporate Event

General Information

Performers

- Harry Rios - harrylrios@gmail.com - 321-441-5942 (Piano)
- Matt Loewenstein - mattloewy@comcast.net - 847-848-3342 (Piano)

Entire Event Day Time Frame

09/25/2024 - 09:30 pm - 11:00 pm EST

Location

JW Marriott Orlando Bonnet Creek
14900 Chelonia Pkwy
Orlando, Florida 32821

Contact Person(s)

Ellen Valdez
(816) 878-7406
ellen@platinumxp.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:45 pm

Please Note: As discussed, load in is starting at 4:45pm. Guests will be back in around 6:45pm - leaving us two hours to prep/rehearse. From then, there as a reception + dinner from 6:45pm - 9:30pm. You all will begin performances at 9:30.

Load-in can be through the normal dock.

Expected number of guests:

250

Upgrades

- Mini-shells

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General Timeline

Itinerary

Time Frame	Activity	Notes
4:45pm - 6:45pm	Setup/Prep	
6:45pm - 7:30pm	Cocktail Reception	Be prepared to DJ if needed. AV team may be able to.
7:30pm - 9:30pm	Awards Dinner	
9:30pm - 11:00pm	Dueling Pianos	

Explicit Lyrics:

Pg-13. Adult show, but nothing too crazy

Tipping:

No

Alcohol/Bar

Type: Open

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Miscellaneous Information

People To Include In Show

Definitely if anyone seems fun feel free to bring them up, but they may give some specific names on the night of.

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

tbd

Password

`tbd

Other

Performer's Attire - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

Performance Expectations - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 12:00 am

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt Mike Potts - (815) 245-3623 (text only)
- Business Cards

The "No" List

- No venue manager
- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)