

Night of Kindness Gala Fundraising Event

General Information

(All tips MUST be provided to the client at the end of the night!)

Performers

- Christopher Heroldt - chrisheroldt@gmail.com - 7082034790 (Piano)
- Kaleen Dolan - kaleendolanmusic@gmail.com - 8472202322 (Piano)

Entire Event Day Time Frame

11/02/2024 - 05:00 pm - 12:00 am CST

Location

Brookfield Conference Center
325 S Moorland Rd
Brookfield, Wisconsin 53005

Contact Person(s)

Kelly Zimmerman
(414) 897-3827
kwierdsma@gmail.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

Expected number of guests:

300

Contacts

Venue Manager:

Jamie Wagner

(262) 330-6090

JWagner@ncghospitality.com

<https://www.brookfieldconferencecenter.com/>

Files

- [11.2.24-Emma-Loves-Dogs-Diagram.pdf](#)

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General Timeline

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Itinerary

Time Frame	Activity	Notes
5-6pm	cocktails	Production company will DJ background
6-8:30	Dinner/Speeches/Live Auction	Production company will handle
8:30-12	Dueling pianos	Duel for 2 hours (no break), then DJ!

Dinner Seating

players will have a seat at a table during the speeches.

Explicit Lyrics:

It is ok later in the evening

Songs To Avoid:

Corny music like Hokey Pokey, Chicken Dance, Line Dances

Tipping:

Yes, for charity
Emma Loves Dogs Foundation

Alcohol/Bar

Type: Cash

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Miscellaneous Information

(All tips **MUST** be provided to the client at the end of the night!)

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

TBD

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Fundraising Performer Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 02:00 am

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Gear Check And No-List

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Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No special announcements
- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director
Shawn Grindle - (412) 860-0544

2. Logistics Manager
Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO
Bre Podgorski - (818) 823-5799 (text only)

4. CEO
Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)