

# Lyric Opening Gala featuring Patti LuPone: A Life in Notes Fundraising Event

## General Information

(Do NOT ask for any tips during this fundraising event!)

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### **Performers**

- Kaleen Dolan - kaleendolanmusic@gmail.com - 8472202322 (Piano)
- Michael Sherman - msherman@felixandfingers.com - 5135181471 (Piano)

### **Entire Event Day Time Frame**

10/04/2024 - 06:00 pm - 01:00 am CST

### **Location**

Lyric Opera of Chicago  
20 N Wacker Dr  
Chicago, Illinois 60606-2806

### **Contact Person(s)**

Mandy Hatfield  
(630) 850-0800  
mhatfield@lyricopera.org

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 08:00 pm

**Please Note:** 820 arrival.

Main entrance. Says Priority Select on 20 Wacker.

Parking garage on Madison between Franklin and Wells. They can validate to get it cheaper.

Prestage gear while Patti finishes.

Peterson room is ideal for storage.

if not, landing off grand staircase.

Eat in the graham room while they set up the stage, and then set up our gear.

Allys number, 815.355.7302 So call her a few minutes before we arrive.

### **Expected number of guests:**

350

### **Contacts**

**Photographer:**

Jaclyn Simpson  
Jaclyn Simpson Photography  
(773) 357-5471  
jaclyn@jaclynsimpson.com  
<http://www.jaclynsimpsonphotography.com>

**Venue Manager:**

Mandy Hatfield

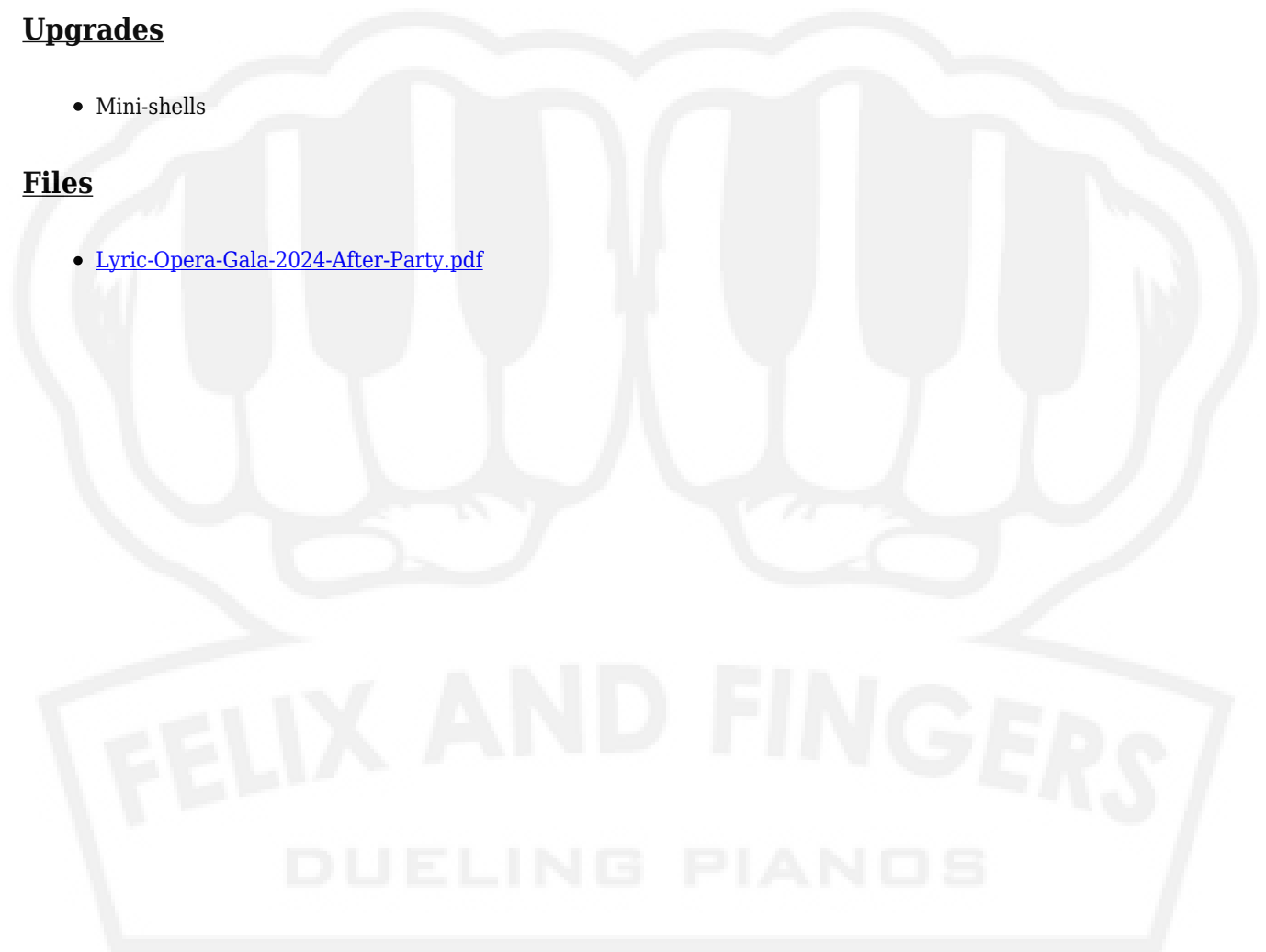
(630) 850-0800  
[mhatfield@lyricopera.org](mailto:mhatfield@lyricopera.org)

**Upgrades**

- Mini-shells

**Files**

- [Lyric-Opera-Gala-2024-After-Party.pdf](#)



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## General Timeline

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### Itinerary

Time Frame	Activity	Notes
6pm - 7pm	Cocktail Reception	
7pm - 9:00pm	Patti LuPone concert	
9:0pm - 11:00pm	Dinner	
11:00pm - 1am	Dueling Pianos	

### Dinner Seating

Players can eat in the back room of the Graham Room with staff and photographers.

### Announcements

maybe last call at 1230, but we'll see how long people want to party.

### Explicit Lyrics:

No explicit songs.

### Songs To Avoid:

Yes, line dances, cheesy music. Explicit/R-rated songs.

### Tipping:

No

### Alcohol/Bar

**Type:** Open

**Additional Information:** This event is a cabaret/speakeasy/1920's theme. So, music that relates to that theme along with more contemporary pop songs to get the energy up would be great.

Start very high energy to get them in the room, but we also want guests to be able to converse with each other.

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## Miscellaneous Information

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### Wireless

#### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

I don't know

I don't know yet - I will provide

### Other

**Performer's Attire** - Formal (Women: formal gown. Men: suit with a tie.)

**Performance Expectations** - 2

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

A lot of dueling piano banter and comedy. A little focus on dancing.

**[Please be sure to review the Fundraising Performer Guide!](#)**

### Departure And Load-Out

**We must be packed up and out of the venue by 01:00 am**

**Additional Information:** cabaret lounge vibe. golds, reds

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## Gear Check And No-List

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### Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### The "No" List

- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

### Emergency Contacts

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### Player FAQ

Have other questions? Chat with our [AI Support](#)