

# Society of Actuaries - Health Meeting Corporate Event

## General Information

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### **Performers**

- Kathleen Butler-Duplessis - kathleen@felixandfingers.com - 6142044338 (Piano)
- Nate Rodriguez - nate@felixandfingers.com - 4079886015 (Piano)

### **Entire Event Day Time Frame**

06/24/2024 - 05:00 pm - 07:00 pm EST

### **Location**

Baltimore Marriott Waterfront  
700 Aliceanna St  
Baltimore, Maryland 21202-4339

### **Contact Person(s)**

Sierra Davis  
(847) 767-0692  
sdavis@soa.org

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

**Please Note:** We'll Be in the Grand Ballroom

Use the loading dock, you will need to check in with security

USE VALET - Sierra will have validations

### **Expected number of guests:**

500-800 on a flow

### **Contacts**

#### **Venue Manager:**

Letia Daniels

(410) 404-3670

Letia.Daniels@marriott.com

## **Upgrades**

- Mini-shells



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## General Timeline

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### **Itinerary**

Time Frame	Activity	Notes
3:00 PM	Load In	
4:30 PM	Performers Meal	
4:45 PM	Event Start	DJed BGM: Mot-Town / Pop Playlist
5:15 PM	Dueling Piano Start	
7:00 PM	Event End	Soft Stop, DJed BGM during exit: Mo-Town / Pop Playlist

### **Dinner Seating**

Catering should be set by 4:30p, grab food once loaded in.

### **Announcements**

Welcome to our dueling piano show, and a big thanks to SOA for having us out (keep it minimal) - thanks for being here!

### **Explicit Lyrics:**

normal PG-13 show

### **Tipping:**

Yes

### **Alcohol/Bar**

Type: Open

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## Miscellaneous Information

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### **People To Include In Show**

maybe: Dave Dillon (give him a task to rein him in)

there may be others, we'll throw them on a request

### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

Marriott\_CONFERENCE

KPMG2024

### **Other**

**Performer's Attire** - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

**Performance Expectations** - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

**[Please be sure to review the Corporate Events Guide!](#)**

### **Departure And Load-Out**

**We must be packed up and out of the venue by 09:00 pm**

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)