

C.D. Smith Construction Holiday Party Corporate Event

General Information

Performers

- Michael Sherman - msherman@felixandfingers.com - 5135181471 (Piano)
- Robert Deason - RobertDeason03@gmail.com - 18472040912 (Piano)

Entire Event Day Time Frame

12/07/2024 - 05:00 pm - 10:00 pm CST

Location

The Osthoff REsort
101 Osthoff Ave
Elkhart Lake, Wisconsin 53020-1976

Contact Person(s)

Becky Wagner
(920) 539-6047
bwagner@cdsmith.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 pm

Expected number of guests:

350-400, this is what we had in the past but new location so not entirely sure

Contacts

Venue Manager:

Lori Urban

(920) 876-5835
lori.urban@osthoff.com

Upgrades

- Mini-shells

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General Timeline

Itinerary

Time Frame	Activity	Notes
5 - 6	cocktails	DJ Background
6 - 7	dinner	DJ Background
6:45 - 9: 15	Dueling show (break in the middle)	
9:15 - 10:00	DJ easy going background music	

Dinner Seating

We will make sure we have a table reserved for you.

Explicit Lyrics:

I can't see anyone requesting that, but you never know, so please if very derogatory or explicit just don't play it please.

Must Play Songs:

- by (Live)

Tipping:

Yes

Alcohol/Bar

Type: Combination/Other

Details: Free drinks before dinner, after dinner, beer and soda, everything else needs to be paid for by the guest

Additional Information: This is our first year at Osthoff and having Duel pianos, our employees are excited so let's make a memorable and great night! :) Thanks!

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Miscellaneous Information

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

No log in needed

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 11:00 pm

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No special announcements
- No genres/tunes to avoid
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)