# **Orlando Health Excellence Awards Corporate Event** General Information

## **Performers**

• Gabriel Pancerzewski - gabrielduelingpianos@gmail.com - 8176488685 (Piano)

## **Entire Event Day Time Frame**

05/16/2024 - 05:30 pm - 09:00 pm EST

# **Location**

Gaylord Palms Resort and Hotel 6000 W Osceola Pkwy Kissimmee, Florida 34746

## **Contact Person(s)**

Rose Castanon (407) 949-1291 Rosangela.Castanon@orlandohealth.com

# Load-In

**Load-in Note**: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 pm **Please Note:** Gaylord Palms - Sun Ballroom. Upstairs (elevator near parking garage in back). Contact Stephanie on arrival.

#### **Expected number of guests:**

350

#### **Contacts**

Venue Manager: Stephanie Taylor

(407) 516-5583 Stephanie.Taylor@gaylordhotels.com

# Orlando Health Excellence Awards Corporate Event General Timeline

## **Itinerary**

Time Frame	Activity	Notes
3:30 PM	Load In	
5:30 PM	Cocktail Hour   Live Piano & Vocals	SEE NOTES
6:45 PM	Transition to Dinner   end of Piano show	
7:05 PM	Presentation Starts (Kelly & Colleen to start)	F&F to intro and play live walk-up - Simply the best  SEE NOTES
7:06 PM	Steve presentations	walk-up needed
7:08 PM	Jessica Presentations awards & Video	Walk-up needed
7:20 PM	Dinner Start	AV to provide DJed BGM   Performer dinner
7:45 PM	Kelly to Intro Guest Speaker: John Rivers	no F&F duties
8:15 PM	Kelly & Colleen Begin Presentation and Recognition Awards	SEE NOTES
9:00 PM	Awards End   Event End	AV Matters to provide background music

#### **Announcements**

Cocktail Hour:

F&F to provide Speaker for vocals - on-site live piano. AV matters to assist with power as needed. Watch your volume levels - match the live piano.

There will be no requests, so create a playlist, leaning more classics and "classy" music

Presentation:

F&F to Intro Colleen (AVP of Recruitment and Retention) & Kelly (VP of Nursing and Patient Care). - this will be done from the piano, AV Matters to provide mic.

F&F to Play Walk-up Music - SImply the Best for THIS INTRO

All other walk-up songs are player choice. Have 15 walk-ups prepared

Recognition Awards:

8:15 PM - Walk up for Kelly & Colleen (can be simply the best or another song) - stay on stage 8:45 PM - Begin recognition awards, have walk-up songs ready.

# **Explicit Lyrics:**

Fully G-rated show (no innuendo, no swears)

# **Songs To Avoid:**

No hip-hop, no hard rock. Performance should skew more pop and classics.

# **Must Play Songs:**

Simply The Best - by Tina Turner (Live (during presentation))

# **Tipping:**

No

# <u>Alcohol/Bar</u>

Type: Open Additional Information: Piano will be offstage, but immediately adjacent.

# FELIX AND FINGERS

# **Orlando Health Excellence Awards Corporate Event** Miscellaneous Information

#### **Wireless**

Details: Please Provide The Name Of The Connection And Password Wireless Name TBD - Ask Rose or Stephanie for conference wifi TBD - A

**Password** TBD - Ask Rose or Stephanie for conference wifi

#### **Other**

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 2 A lot of dueling piano banter and comedy. A little focus on dancing.

Please be sure to review the Corporate Events Guide!

# **Departure And Load-Out**

We must be packed up and out of the venue by 10:00 pm



# **Orlando Health Excellence Awards Corporate Event** Gear Check And No-List

#### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

# **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony) Below is the order of contact to follow: • Stands (Keyboard Stand, Music Stand, Mic Stand,
- Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

# Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account. Username:info@felixandfingers.com Password:FFPlayer88

**Player FAQ** 

Have other questions? Chat with our AI Support

# The "No" List

- No tipping allowed
- No children
- No sound ordinances
- No shuttle

# **Emergency Contacts**

**1. National Entertainment Director** Shawn Grindle - (412) 860-0544

2. Logistics Manager Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO** Mike Potts - (815) 245-3623 (text only)