

Shine a Light Gala/NAMI DuPage Fundraising Event

General Information

(All tips MUST be provided to the client at the end of the night!)

Performers

- Katrina Nilsen - katrinanilsenmusic@gmail.com - 9792290892 (Piano)
- T. Duncan Parker - duncan@felixandfingers.com - 2174945079 (Piano)

IMPORTANT: Food Allergy Information

- T. Duncan Parker has the following food allergies: Seafood, Mushrooms, nuts, apples

Entire Event Day Time Frame

04/27/2024 - 05:30 pm - 11:00 pm CST

Location

Chicago Marriott Naperville
1801 N Naper Blvd
Naperville, Illinois 60563

Contact Person(s)

Geri Kerger
(330) 606-1894
g.kerger@namidupage.org

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:30 pm

Expected number of guests:

320

Contacts

Venue Manager:
Kimberly Stafford

(630) 687-6463
kstafford@chicagomarriottnaperville.com
<https://www.marriott.com/en-us/hotels/chimn-chicago-marriott-naperville/overview/?scid=f2ae0541-1279-4f24-b197-a979c79310b0>

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General Timeline

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Itinerary

Time Frame	Activity	Notes
5:30-6:50	cocktail/registration	recorded background music
6:50	dueling pianos	upbeat fun music to encourage everyone to move into the main area
7:00	welcome comments	
7:30	main course	
8	award/tributes/video/fundraising (auction, paddle raise etc)	dueling pianos to accompany live auction. play songs that correlate with auction items
9:30-11	dueling pianos	

Explicit Lyrics:

no explicit lyrics.

Tipping:

Yes

Alcohol/Bar

Type: Cash

Additional Information: List of auction items will be emailed so players can plan some songs with some auction items.

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Miscellaneous Information

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People To Include In Show

no

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name		Password
TBD	TBD	

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Fundraising Performer Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 12:00 am

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Gear Check And No-List

(All tips **MUST** be provided to the client at the end of the night!)

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)