

# IDEAS24 Party (Iowa Dental Association Annual Conference) Corporate Event

## General Information

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### **Performers**

- Eric Ronquillo - eric@felixandfingers.com - 7147918485 (Piano)
- Jim Gritschke - jim@felixandfingers.com - 8474319899 (Piano)

### **Entire Event Day Time Frame**

05/03/2024 - 06:00 pm - 11:30 pm CST

### **Location**

Hyatt Regency Coralville - Oakdale Ballroom  
300 E 9th St  
Coralville, Iowa 52241-2235

### **Contact Person(s)**

Laurie Traetow  
(515) 331-2298  
laurie@iowadental.org

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

### **Expected number of guests:**

200

### **Contacts**

#### **Photographer:**

Bill McVicker  
Extreme Photo  
(515) 250-2969  
extremephoto@iname.com  
<https://extremephoto.smugmug.com/>

#### **Venue Manager:**

Shannon Arnold  
  
(319) 887-5003  
shannon.arnold@hyatt.com  
<https://www.hyatt.com/hyatt-regency/en-US/iowrc-hyatt-regency-coralville-hotel-and-conference-center>

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## General Timeline

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### **Itinerary**

| Time Frame     | Activity   | Notes   |
|----------------|--|---|
| 6-6:15         | Cocktails  | (jazz playlist) background music during the downtime (i.e. outside of the speeches, etc.) |
| 6:15           | make announcements for people to be seated, then president speech, |   |
| 6:30-7         | Dinner served  | (jazz playlist) background music during the downtime (i.e. outside of the speeches, etc.) |
| 7:15-8:00      | Speeches, awards, short presentation                               |   |
| 8-10:30        | Dueling Pianos   |   |
| 10:30-11:30ish | DJed Music   |   |

### **Announcements**

using hotels mic for presentation

6:15, make announcements for people to be seated, then the president's speech, then dinner

### **Explicit Lyrics:**

Please no explicit lyrics - this is a professional crowd of dentists & dental professionals. While they love to have fun, I don't think explicit lyrics would be appropriate.

Dj appropriate versions

### **Songs To Avoid:**

please no 50s / 60s genres, no Hokey Pokey, Chicken Dance, Line Dances

### **Must Play Songs:**

Piano Man - by Billy Joel (Live)

### **Tipping:**

Yes

## **Alcohol/Bar**

**Type:** Combination/Other

**Details:** Will be open bar until ~9 pm;

then cash bar. (Maybe announce this around presidents Dinner intro)

**Additional Information:** read the room, keep the party going. make sure we're playing songs people want to hear.



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## Miscellaneous Information

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### **People To Include In Show**

potentially Dr. Rob Keech - musical theater background. (nice guy)

### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

Private

IDEAS24

### **Other**

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

**[Please be sure to review the Corporate Events Guide!](#)**

### **Departure And Load-Out**

We must be packed up and out of the venue by 11:59 pm

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No special load-in instructions
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)