

Blue & Silver Celebration/Holy Trinity Teachers & Staff Fundraising Event

General Information

(All tips MUST be provided to the client at the end of the night!)

Performers

- Christopher Heroldt - chrisheroldt@gmail.com - 7082034790 (Piano)
- Eben Seaman - achicachic52@yahoo.com - 3195941478 (Piano)

Entire Event Day Time Frame

04/20/2024 - 05:30 pm - 11:30 pm CST

Location

McAleer Hall
415 11th St
Fort Madison, Iowa 52627-2706

Contact Person(s)

Judi Dinwiddie
(319) 470-3976
judi.dinwiddie@holytrinityschools.org

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 pm

Expected number of guests:

200

Co-Event Coordinator

Sasha Rea
(319) 750-2792
sasha.rea@holytrinityschools.org

Upgrades

- Mini-shells

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General Timeline

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Itinerary

Time Frame	Activity	Notes
5:30-6	Cocktails/Hors D'Oeuvres	Djed Music
6-6:45	Blessing/priest	Djed Music for dinner
6:45-8:15	Speeches/Awards, fundraising	will be done during dinner
8:15-10:45	Dueling Pianos	will begin after auction, may be less time than anticipated
10:45-11:30	Dj dance party	engaging and fun.

Announcements

Introduce Craig Huebner (hee-Bner), CAO for speeches & awards

Introduce Mason Holvoet (Whole-of-it), auctioneer for auction

Explicit Lyrics:

Guests will all be adults, no need for censor if a song is requested.

don't get crazy

Songs To Avoid:

Avoid most group dances, all of the above :)

Tipping:

Yes, for charity

Holy Trinity Catholic Schools

Alcohol/Bar

Type: Open

Additional Information: Space may be tight.\

set up on one corner of the stage area. Ask when we get there.

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Miscellaneous Information

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People To Include In Show

N/A

Children

Approximate Number Of Children: There will be highschool aged students present during cocktails and dinner. They will be gone by the dueling pianos portion.

General Age Range: 14 - 18

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

McAleer Hall

4staff2use

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 2

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

A lot of dueling piano banter and comedy. A little focus on dancing.

[Please be sure to review the Fundraising Performer Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 12:30 am

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Gear Check And No-List

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Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No venue manager
- No must-play songs
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)