# Heartland Retirement Group Annual Banquet Corporate Event General Information

## **Performers**

- Eben Seaman achicachic52@yahoo.com 3195941478 (Piano)
- Katrina Nilsen katrinanilsenmusic@gmail.com 9792290892 (Piano)

#### **Entire Event Day Time Frame**

03/29/2024 - 06:00 pm - 12:00 am CST

## **Location**

Hotel Fort Des Moines 1000 Walnut St Des Moines, Iowa 50309-3400

#### **Contact Person(s)**

Tyler Lainson (402) 301-8668 tyler.lainson@gmail.com

#### Load-In

**Load-in Note**: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm **Please Note:** You will need to connect with the hotel, per previous emails.

#### **Expected number of guests:**

150

#### **Contacts**

**Venue Manager:** Katie Rounsburg

(515) 373-2121

# Heartland Retirement Group Annual Banquet Corporate Event General Timeline

# **Itinerary**

# Heartland Retirement Group Annual Banquet Corporate Event Miscellaneous Information

## **Wireless**

Details: There is no name/password. You may have to create a hotspot.

#### **Other**

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 3 - A mix of interaction with both traditional requests and dance songs. This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

#### **Please be sure to review the Corporate Events Guide!**

#### **Departure And Load-Out**

We must be packed up and out of the venue by 12:00 am

# FELIX AND FINGERS

# Heartland Retirement Group Annual Banquet Corporate Event Gear Check And No-List

#### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

#### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

## <u>Scribd</u>

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com Password:FFPlayer88

# **Player FAQ**

Have other questions? Chat with our AI Support

## <u>The "No" List</u>

- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances - No wireless access
- *No* wireless - *No* shuttle
- ivo siluttio

#### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director** Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager** Tina Naponelli - (815) 382-4341

If they are unavailable:

#### 3. COO

Bre Podgorski - (818) 823-5799 (text only)

#### 4. CEO

Mike Potts - (815) 245-3623 (text only)