

Hughes Corporate Conference Corporate Event

General Information

Performers

- Melia Farrelly - melia.farrelly5@gmail.com - 7173321070 (Piano)
- Nate Rodriguez - nate@felixandfingers.com - 4079886015 (Piano)

IMPORTANT: Food Allergy Information

- Melia Farrelly has the following food allergies: Gluten Allergy

Entire Event Day Time Frame

05/06/2024 - 06:00 pm - 10:00 pm EST

Location

Lansdowne Resort
44050 Woodridge Pkwy
Leesburg, Virginia 20176

Outdoor Accommodations

Covered pavilion with stage.

Contact Person(s)

Kacey Kiley
(585) 615-9279
kkiley@spoonevents.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:30 pm

Please Note: Outside load-in from the street. Into the pavilion and on to the stage.

Expected number of guests:

200

Contacts

Event Planner:

Kacey Kiley
Spoon Events
(585) 615-9279
kkiley@spoonevents.com
<http://spoonevents.com>

Venue Manager:

April Carrott

(585) 615-9279

kkiley@spoonevents.com

<http://lansdowneresort.com>

Upgrades

- Mini-shells



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General Timeline

Itinerary

Time Frame	Activity	Notes
6-10pm	reception	attendees will come/go all evening. there is no set times or structure. this is grazing stations, bar, and networking. it is by invite only. corporate engineer/techies from all over the world.
6:00 - 6:30	Cocktails, Players Eat	DJ Background
6:30 - 9:00	Dueling Pianos	
9:00 - 10:00	DJ Requests	Start Breakdown of Pianos

Explicit Lyrics:

song requests are ok, but absolutely no swearing or dirty language.

Songs To Avoid:

keep it professional, clean, wide appeal to diverse crowd. these are 95% men, mostly 30-50yr olds, Americans, Latinos, Asians from all over the world. very few are local to VA/MD. Singalong encouraged but don't expect any dancing from this group. Spoon Events is paying. Absolutely no tip jars.

Tipping:

No

Alcohol/Bar

Type: Open

Additional Information: Please do not answer any pricing questions onsite for this event or any potential future events. Our company marks up your pricing to the client and we do not want them knowing what you charge. Our client has a habit of pretending to be part of the Event Staff, asking for copies of invoices, ask hypothetical questions if they use you at different event what would you charge etc. These are all manipulative tricks to lure information from vendors. I am the only one (or my boss Alexa Sarkis if anything happens and I'm not there) that you should communicate with onsite. Please only discuss song requests from guests.

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Miscellaneous Information

People To Include In Show

nobody should go on stage besides the performers. there will be an open bar. if anyone is acting inappropriate, we have private security guards that will handle the situation. they don't get rowdy but this is for everyone's safety and just in case someone has had too much to drink and needs an escort to the hotel (on property). Feel free to interact as much as possible without bringing people up on the stage.

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

TBD

Other

Performer's Attire - Casual (Blue jeans and a t-shirt would be acceptable.)

Performance Expectations - 2

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

A lot of dueling piano banter and comedy. A little focus on dancing.

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 11:00 pm

Additional Information: The theme is "Rock The Night" decorated like the Grammy's. Photo booths everywhere.

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Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special announcements
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)