

# The Scotty Fund Fundraising Event

## General Information

(All tips MUST be provided to the client at the end of the night!)

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### **Performers**

- Jordan Peterson - petersonjm2@gmail.com - 4023406887 (Piano)
- Nate Rodriguez - nate@felixandfingers.com - 4079886015 (Piano)

### **Entire Event Day Time Frame**

03/16/2024 - 07:00 pm - 11:00 pm EST

### **Location**

The Summit  
100 Reserve Rd  
Danbury, Connecticut 06810-5116

### **Contact Person(s)**

Emma Kozlowski  
(203) 948-0905  
emma.kozlowski4@gmail.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 05:00 pm

**Please Note:** Go to the 3rd Floor of the parking garage. There are doors to the venue there. There will be signs to guide you as well, and you can call Emma if you get lost!

### **Expected number of guests:**

175

### **Contacts**

**Venue Manager:**  
Nicole Henry

nhenry@markethospitalitygroup.com  
<http://thesummitatdanbury.com>

### **Upgrades**

- Mini-shells

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## General Timeline

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### Itinerary

Time Frame	Activity	Notes
5pm	Load in	
7pm	Guests Arrive/Cocktails	Nate and Jordan can order off a menu to eat
7:45pm	Speeches	WIRELESS
8pm	Dueling Pianos	
10:30pm	DJ Mode	
11pm	Load out	

### Announcements

Remind people that we are raising money for the scotty fund and 100% of the donations go directly to the charity!

### Explicit Lyrics:

Use your discretion

### Tipping:

Yes, for charity  
The Scotty Fund

### Alcohol/Bar

**Type:** Cash

**Additional Information:** Emma will give us an iPad so we can see requests that come in. They will be using their own personal QR code.

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## Miscellaneous Information

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### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

will get it that day

will get it that day

### **Other**

**Performer's Attire** - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

**Performance Expectations** - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

**[Please be sure to review the Fundraising Performer Guide!](#)**

### **Departure And Load-Out**

We must be packed up and out of the venue by 01:00 am

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)