

# The Rorie Mae Foundation Gala Fundraising Event

## General Information

(All tips **MUST** be provided to the client at the end of the night!)

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### **Performers**

- Jake Ashey - jake@felixandfingers.com - 7034637586 (Piano)
- Jim Gritschke - jim@felixandfingers.com - 8474319899 (Piano)

### **Entire Event Day Time Frame**

04/13/2024 - 05:00 pm - 11:00 pm CST

### **Location**

The Stables  
2350 Walter Payton Memorial Hwy  
Kewanee, Illinois 61443

### **Contact Person(s)**

Chelsea Hendrick  
(309) 238-1694  
info@theroriemaefoundation.org

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

**Please Note:** Load in through the side door, flat one level, set up right in the middle.

### **Expected number of guests:**

225

### **Contacts**

#### **Venue Manager:**

Kara Packee

(309) 238-1694  
mail@thestablesokewanee.com  
<https://www.thestablesokewanee.com/>

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## General Timeline

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### Itinerary

Time Frame	Activity	Notes
5:00-5:45	Cocktails/Hors D'Oeuvres	DJ Background Music
5:00	Silent Auction Begins	
5:45-6:00	Welcome Presentation	Derek & Chelsea Hendrick - needs wireless
6:00	Auction Off Table Upgrade	Auctioneer
6:00-7:30	Dinner	Buffet Style, plenty of room for us at tables
7:30-8:00	Live Auction	Auctioneer - needs wireless
8:00-11:00	Dueling Pianos	30m break in the middle
8:30	Close Silent Auction	

### Announcements

Announcements about the beginning & ending of the Silent Auction  
Announcements to take seats for Presentation  
Announcements for Supper

### Explicit Lyrics:

It is an adults only event. It is acceptable.

### Tipping:

Yes, for charity  
Rorie Mae Foundation

### Alcohol/Bar

**Type:** Combination/Other

**Details:** Wine is Free until Gone and the rest is Cash Bar

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## Miscellaneous Information

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### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

tbd

tbd

### **Other**

**Performer's Attire** - Formal (Women: formal gown. Men: suit with a tie.)

**Performance Expectations** - 4

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

Some dueling piano banter and comedy. A stronger focus on dancing.

**[Please be sure to review the Fundraising Performer Guide!](#)**

### **Departure And Load-Out**

We must be packed up and out of the venue by 12:00 pm

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)