

Officer Installation & Awards Gala Fundraising Event

General Information

(All tips **MUST** be provided to the client at the end of the night!)

Performers

- Chris Edwards - christophercmusic123@gmail.com - 3865887376 (Piano)
- Nicholas Mason - nickmasonpiano@gmail.com - 754-256-8739 (Piano)
- Joseph Correa - mrbeltmedia@gmail.com - 689-288-4855 (Drummer)

IMPORTANT: Food Allergy Information

- Nicholas Mason has the following food allergies: Do not eat any animal products (vegan)

Entire Event Day Time Frame

02/10/2024 - 05:00 pm - 10:00 pm EST

Location

Savannah Center
1545 N Buena Vis Blvd
The Villages, Florida 32162

Contact Person(s)

Elijah Jennings
(407) 739-8485
elijah@ralsc.org

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

Expected number of guests:

300-400

Contacts

Photographer:

Byron Faudie
eSports Photo
(407) 376-2086
byron@eSportsPhoto.net
<https://esportsphoto.zenfolio.com/>

Videographer:

Valerie Egan-Wyer
RALSC
(352) 343-3003
valerie@ralsc.org

Director of Business Development

Kayla Benjamin
(352) 217-5881
kayla@ralsc.org

Upgrades

- Mini-shells
- Additional Musicians



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General Timeline

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Itinerary

Time Frame	Activity	Notes
3pm	Load in	
5pm	Cocktail Hour	May need speaker if audio company doesn't provide music
6pm	Awards in Ballroom	NO F&F duties
8pm	Dueling Pianos	
10pm	Load out	

Announcements

Major Investors We will provide a list of names

You can really lean into any fundraising activities you might have: song battles, etc...

The fundraising goal is \$15000 so let people know a couple times.

Explicit Lyrics:

They're all adults. We're good.

PG-13 show is fine.

Tipping:

Yes, for charity

Josh or Elijah

Alcohol/Bar

Type: Cash

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Miscellaneous Information

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People To Include In Show

Our President Geoffrey Chernault
Feel free to use him for fundraising!

Anyone is free game

Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name	Password
tbd	tbd

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 4

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing. Some dueling piano banter and comedy. A stronger focus on dancing.

[Please be sure to review the Fundraising Performer Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 11:00 pm

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Gear Check And No-List

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Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "No" List

- No special load-in instructions
- No venue manager
- No genres/tunes to avoid
- No must-play songs
- No children
- No sound ordinances
- No shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)