

# Collibra Field Kickoff Corporate Event

## General Information

**This event has a 'No Social' agreement.**

**Do not post about this event. Do not take or share photos under any circumstances.**

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### **Performers**

- Andrew Dethloff - andrew@felixandfingers.com - 281-638-3979 (Piano)
- Calvin Gainey - calgain@gmail.com - 936-577-0182 (Piano)

### **Entire Event Day Time Frame**

01/22/2024 - 05:30 pm - 09:30 pm CST

### **Location**

Marriott Austin Downtown  
304 E Cesar Chavez St  
Austin, Texas 78701-4006

### **Contact Person(s)**

Courtney Nichol  
(650) 455-2864  
courtney.nichol@streamlinevents.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:30 am

**Please Note:** Will take freight elevator TBD on directions.

### **Expected number of guests:**

~265

### **Contacts**

#### **Venue Manager:**

Amanda Currivan

(737) 787-7036

amanda.currivan@whitelodging.com

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## General Timeline

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### **Itinerary**

Time Frame	Activity	Notes
5:30pm	Bar and Passed Apps & Dinner	DJ background music, Austin music scene (country/blues)
TBD	Bingo Card Networking Game	bring wireless
~6:15pm-8:15pm	Dueling Pianos	
8:30pm-9:30pm	Bourbon and Beer Tasting	Dj background music, Austin music scene (country/blues/loungy))

### **Announcements**

Check in with Courtney about helping with the Bingo Game, i.e. Reminders about getting their bingo card.

Announce a teaser about the bourbon & beer tasting.

Announce last call.

### **Explicit Lyrics:**

Keep it clean and classy

### **Songs To Avoid:**

Avoid cheesy wedding style songs.

### **Tipping:**

No

### **Alcohol/Bar**

**Type:** Open

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## Miscellaneous Information

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### People To Include In Show

N/a

### Wireless

Details:

Please Provide The Name Of The Connection And Password

Wireless Name

Password

TBD

TBD

### Other

**Performer's Attire** - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

**Performance Expectations** - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

**[Please be sure to review the Corporate Events Guide!](#)**

### Departure And Load-Out

We must be packed up and out of the venue by 10:30 pm

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle
- No media sharing of any kind

### **Emergency Contacts**

Below is the order of contact to follow:

**1. National Entertainment Director**  
Shawn Grindle - (412) 860-0544

**2. Logistics Manager**  
Tina Naponelli - (815) 382-4341

If they are unavailable:

**3. COO**  
Bre Podgorski - (818) 823-5799 (text only)

**4. CEO**  
Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)