

# AssetWorks Inc. January Kickoff Meeting Corporate Event

## General Information

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### **Performers**

- Andrew Dethloff - andrew@felixandfingers.com - 281-638-3979 (Piano)
- Isaac Cooremans - imorales0009@gmail.com - 915-332-9664 (Piano)

### **Entire Event Day Time Frame**

01/10/2024 - 05:00 pm - 10:00 pm CST

### **Location**

Marriott San Antonio Airport  
77 NE Interstate 410 Loop  
San Antonio, Texas 78216-5822

### **Contact Person(s)**

Amanda Ortega  
(719) 650-0222  
amanda.ortega@softchalk.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 03:00 pm

**Please Note:** Meeting space will be on the 1st floor. Need to confirm, but load in is more than likely through the main entrance.

### **Expected number of guests:**

80

### **Contacts**

**Venue Manager:**  
Alma Castillo

(210) 421-6161  
acastillo@marriottsanantonioairport.com

### **Upgrades**

- Mini-shells

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## General Timeline

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### **Itinerary**

Time Frame	Activity	Notes
5:00pm	Cocktails	DJ Music Background
5:30-6:30pm	Dinner Buffet	DJ Background
Unknown	Speeches/Thank Yous	Not Definite Bring (wireless mic)
5-10pm	DJed Music	When not dueling pianos
6:30pm-9:30	Dueling Pianos	Approximate start time
9:30-10	DJ until end of night	

### **Explicit Lyrics:**

We would not anticipate anyone requesting a song with explicit lyrics as this is a work sponsored event. Probably skip through the explicit words or if too many, then skip the whole request.

### **Tipping:**

No

### **Alcohol/Bar**

Type: Open

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## Miscellaneous Information

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### **People To Include In Show**

There's a group of people who karaoked last year pretty hard....look out for them

### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

TBD

TBD

### **Other**

**Performer's Attire** - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

**Performance Expectations** - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

**[Please be sure to review the Corporate Events Guide!](#)**

### **Departure And Load-Out**

**We must be packed up and out of the venue by 11:59 pm**

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

**1. National Entertainment Director**  
Shawn Grindle - (412) 860-0544

**2. Logistics Manager**  
Tina Naponelli - (815) 382-4341

If they are unavailable:

**3. COO**  
Bre Podgorski - (818) 823-5799 (text only)

**4. CEO**  
Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)