

# Hope Gala/ For The Silent Fundraising Event

## General Information

(All tips MUST be provided to the client at the end of the night!)

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### **Performers**

- Brian Boyce - bdboyce9@gmail.com - (816)678-6247 (Piano)

### **Entire Event Day Time Frame**

11/04/2023 - 06:00 pm - 10:30 pm CST

### **Location**

WT Brookshire Conference Center  
2000 W Front St  
Tyler, Texas 75702-6854

### **Contact Person(s)**

Michelle Pena  
(903) 520-5363  
michelle@forthesilent.org

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

**Please Note:** There is a loading dock and double door entry on the west side of the building

### **Expected number of guests:**

400-500

### **Contacts**

#### **Venue Manager:**

Lisa Wells

(903) 531-1349

lwells@tylertexas.com

<https://www.cityoftyler.org/government/departments/parks-rec/facilities/w-t-brookshire-conference-center#!/>

### **Upgrades**

- Mini-shells

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## General Timeline

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### Itinerary

Time Frame	Activity	Notes
6:00	Guests Arrive, Cocktails & Apps	
6:30	Guests are seated, Intro	
6:45	Dinner served	performers will eat at this time
7:30	Video Presentation / Speech	
8:15	Live Auction	
8:45	Dueling Pianos	
10:30	End of Night	

### Explicit Lyrics:

No explicit lyrics

### Songs To Avoid:

This is a fundraiser for an organization that helps fight human trafficking. All music needs to be "safe" music, nothing vulgar or sexual undertones.

### Tipping:

Yes

### Alcohol/Bar

Type: Open

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## Miscellaneous Information

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### **Children**

**Approximate Number Of Children:** 10

**General Age Range:** ages 13-17

### **Wireless**

**Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

TBD

TBD

**Password**

### **Other**

**Performer's Attire** - Formal (Women: formal gown. Men: suit with a tie.)

**Performance Expectations** - 3 - A mix of interaction with both traditional requests and dance songs.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

**[Please be sure to review the Fundraising Performer Guide!](#)**

### **Departure And Load-Out**

**We must be packed up and out of the venue by 11:30 pm**

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No special announcements
- No must-play songs
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)