Atlas Companies Holiday Party Corporate Event
General Information

Performers

- Jake Ashey - jake@felixandfingers.com - 7034637586 (Piano)
- T. Duncan Parker - duncan@felixandfingers.com - 2174945079 (Piano)
- Dean Sinclair - sinclair.dean156@gmail.com - 815-260-1614 (Drummer)

IMPORTANT: Food Allergy Information

- T. Duncan Parker has the following food allergies: Seafood, Mushrooms, nuts, apples

Entire Event Day Time Frame

12/09/2023 - 06:00 pm - 11:30 pm CST

Location

Renaissance Schaumburg Convention Center
1551 Thoreau Dr N
Schaumburg, Illinois 60173-4176

Contact Person(s)

Rachel Hyde
(847) 508-0093
rhyde@atlaslift.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:30 pm

Expected number of guests:

350

Contacts

Venue Manager:
Audrey Guio

(847) 303-4176
Audrey.Guio@renhotels.com
https://www.marriott.com/en-us/hotels/chirs-renaissance-schaumburg-convention-center-hotel/overview/

Upgrades

- Mini-shells
- Additional Musicians

Atlas Companies Holiday Party Corporate Event
General Timeline

Itinerary

Time Frame	Activity	Notes
6-7	cocktail hour	Dj Background Music (Pop Cocktails)
7-7:30	Dinner	Background Music
7:30-7:40	President Speech	
7:40-10	Dueling Pianos	
10-11:30	Dj Dance Party	

Announcements

Raffles throughout the night

Explicit Lyrics:

No explicit lyrics

Tipping:

No

Alcohol/Bar

Type: Open

Atlas Companies Holiday Party Corporate Event
Miscellaneous Information

People To Include In Show

Maybe - I will get back to you on this.

Wireless

Details: There is no name/password. You may have to create a hotspot.

Other

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)
Performance Expectations - 3 - A mix of interaction with both traditional requests and dance songs.
This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

[Please be sure to review the Corporate Events Guide!](#)

Departure And Load-Out

We must be packed up and out of the venue by 01:00 am
Additional Information: set up on stage - 12X16

Atlas Companies Holiday Party Corporate Event
Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

The "*No*" List

- *No* special load-in instructions
- *No* genres/tunes to avoid
- *No* must-play songs
- *No* tipping allowed
- *No* children
- *No* sound ordinances
- *No* wireless access
- *No* shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director
Shawn Grindle - (412) 860-0544

2. Logistics Manager
Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO
Bre Podgorski - (818) 823-5799 (text only)

4. CEO
Mike Potts - (815) 245-3623 (text only)

Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.
Username:info@felixandfingers.com
Password:FFPlayer88

Player FAQ

Have other questions? Chat with our [AI Support](#)