# The American Ceramic Society Corporate Event General Information

## **Performers**

• Michael Sherman - msherman@felixandfingers.com - 5135181471 (Piano)

## **Entire Event Day Time Frame**

10/02/2023 - 06:00 pm - 11:00 pm EST

## Location

Hyatt Regency Columbus 350 N High St Columbus, Ohio 43215-2006

# **Contact Person(s)**

Liz Green (614) 805-3842 lgreen@ceramics.org

## Load-In

**Load-in Note**: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

# **Expected number of guests:**

200 - 250

## **Contacts**

### Venue Manager:

Jeff Maxwell

(614) 280-3025 jeff.maxwell@hyatt.com

https://www.hyatt.com/en-US/hotel/ohio/hyatt-regency-columbus/cmhrc?src=corp\_lclb\_gmb\_seo\_cmhrc

## **Upgrades**

• Mini-shells

# The American Ceramic Society Corporate Event General Timeline

# **Itinerary**

Time Frame	Activity	Notes
6-6:30	cocktails in foyer	Dj Background
6:30 - 9:00	Banquet. Break 6:30 - 6:45 6:45 - 7:30 Live background. 7:30 - 9:00 break for dinner	
9 - 11	Dueling Pianos	

## **Announcements**

The American Ceramic Society is celebrating it's 125th Anniversary. We will have typed up announcements to thank our members. I'll give to the players.

# **Explicit Lyrics:**

No explicit lyrics

# **Tipping:**

No

## Alcohol/Bar

Type: Combination/Other

Details: Each guest will have 1 drink ticket then it goes to cash bar.

# The American Ceramic Society Corporate Event Miscellaneous Information

# **People To Include In Show**

tbd

## **Wireless**

**Details:** 

Please Provide The Name Of The Connection And Password Wireless Name

**Password** 

tbd

## Other

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

tbd

**Performance Expectations** - 3 - A mix of interaction with both traditional requests and dance songs. This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

Please be sure to review the Corporate Events Guide!

## **Departure And Load-Out**

We must be packed up and out of the venue by 12:00 am

# The American Ceramic Society Corporate Event Gear Check And No-List

## **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

## **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

## The "No" List

- No special load-in instructions
- No genres/tunes to avoid
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

## **Emergency Contacts**

Below is the order of contact to follow:

#### 1. National Entertainment Director

Shawn Grindle - (412) 860-0544

### 2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

### 3. COO

Bre Podgorski - (818) 823-5799 (text only)

#### 4. CEO

Mike Potts - (815) 245-3623 (text only)

## Scribd

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

## **Player FAQ**

Have other questions? Chat with our AI Support