

# USFN Industry Forum Corporate Event

## General Information

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### **Performers**

- Craig Hendry - craigwhendry@mac.com - 970-901-4777 (Piano)
- Rory John Zak - rory@roryjohnzak.com - 919-995-2976 (Piano)

### **IMPORTANT: Food Allergy Information**

- Rory John Zak has the following food allergies: Tree Nuts

### **Entire Event Day Time Frame**

06/07/2023 - 06:00 pm - 09:00 pm EST

### **Location**

Marriott Charlotte City Center  
100 W Trade St  
Charlotte, North Carolina 28202-2133

### **Contact Person(s)**

Sergio Fabbrini  
(619) 701-6790  
sergio@eventureco.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 04:00 pm

**Please Note:** Must go to loading dock. Hotel will not allow gear through lobby.

### **Expected number of guests:**

165

### **Contacts**

#### **Event Planner:**

Sergio Fabbrini  
Eventure Productions Inc  
(760) 696-6219  
sergio@eventureco.com  
<http://www.eventureco.com>

#### **Venue Manager:**

Zerena Brown  
  
(704) 421-8035

## **Upgrades**

- Mini-shells



# USFN Industry Forum Corporate Event

## General Timeline

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### **Itinerary**

Time Frame	Activity	Notes
6:00 - 7:00	Guests arrive, cocktails	DJ background music
7:00 - 9:00	Dueling Pianos	

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### **Explicit Lyrics:**

Clean only, no explicit lyrics. Please note this is a corporate event and needs to be humorous without crossing any lines. This client is also very "inclusive" so if you have to think if you should say it, don't say it. They are all attorneys and here to have an event that entertains their guests so they can network.

### **Tipping:**

No

### **Alcohol/Bar**

Type: Open



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## Miscellaneous Information

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### **People To Include In Show**

no

### **Sound Ordinance**

Last song must end at **09:00 pm**

### **Wireless**

**Details:** There is no name/password. You may have to create a hotspot.

### **Other**

**Performer's Attire** - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

**Performance Expectations** - 2

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

A lot of dueling piano banter and comedy. A little focus on dancing.

**[Please be sure to review the Corporate Events Guide!](#)**

### **Departure And Load-Out**

We must be packed up and out of the venue by **10:00 pm**

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## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No special announcements
- No genres/tunes to avoid
- No must-play songs
- No tipping allowed
- No children
- No wireless access
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)