Davidson Leadership Summit - Hotel General Managers and Top Executives Corporate Event General Information

Performers

- Dan Slyker dan.slyker@gmail.com 8137602333 (Piano)
- Julia Chisholm juliachisholmmusic@gmail.com 781-710-2335 (Piano)

Entire Event Day Time Frame

04/26/2023 - 09:30 pm - 01:00 am EST

Location

Hyatt Regency Boston Cambridge 575 Memorial Drive Cambridge, Massachusetts 02139

Contact Person(s)

Karie Duran (617) 441-6524 karie.duran@hyatt.com

Load-In

Load-in Note: You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 07:00 pm **Please Note:** Load in from the loading dock on Vassar Street. Once you have loaded in you may park in the garage and the ticket will be taken care of for you.

Take the service elevator up to the 15th floor. You will need a banquet manager to let you into the space to set up.

Expected number of guests:

150

Contacts

Venue Manager: Karie Duran

(781) 777-5091 karie.duran@hyatt.com

<u>Upgrades</u>

• Mini-shells

Davidson Leadership Summit - Hotel General Managers and Top Executives Corporate Event General Timeline

Itinerary

Time Frame	Activity	Notes
630-9:30 (happening downstairs - no F&F involvement)	Reception and Awards DInner	Scheduled to end by 9:30
9:30	start show	(the may run a little later)
1am	end	DJ breaks as needed - 2.5 hrs of actual playing

Announcements

poker and pinball machines throughout as well

DJ background music as guests enter, and once it fills up a bit, start the show!

Explicit Lyrics:

keep corporate friendly

Songs To Avoid:

This is a corporate event, so anything that is inappropriate.

<u>Tipping:</u>

Yes

Alcohol/Bar

Type: Open

Davidson Leadership Summit - Hotel General Managers and Top Executives Corporate Event Miscellaneous Information

People To Include In Show

I will let you know.

Shout out to Melissa - the GM

Sound Ordinance

Last song must end at **01:00 am**

Wireless

Details: Please Provide The Name Of The Connection And Password Wireless Name

theyll give it the day of

<u>Other</u>

Performer's Attire - Cocktail (Women: an above-the-knee hem is appropriate, or an evening pantsuit. Men: suit, tie optional.)

Performance Expectations - 2

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing. A lot of dueling piano banter and comedy. A little focus on dancing.

Please be sure to review the Corporate Events Guide!

Departure And Load-Out

We must be packed up and out of the venue by 02:00 am

Password

na

Davidson Leadership Summit - Hotel General Managers and Top Executives Corporate Event Gear Check And No-List

Reminders:

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

<u>Scribd</u>

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com Password:FFPlayer88

Player FAQ

Have other questions? Chat with our AI Support

<u>The "No" List</u>

- No must-play songs
- *No* children - *No* shuttle

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director Shawn Grindle - (412) 860-0544

2. Logistics Manager Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO Bre Podgorski - (818) 823-5799 (text only)

4. CEO Mike Potts - (815) 245-3623 (text only)

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