

# Our Residents Corporate Event

## General Information

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### **Performers**

- Leana Courtney - layonapillow@gmail.com - 602-748-5219 (Piano)
- Shawn Grindle - shawn@felixandfingers.com - 412-860-0544 (Piano)

### **Entire Event Day Time Frame**

04/24/2023 - 02:30 pm - 04:30 pm PST

### **Location**

Reata Glen  
2 Las Estrellas Loop  
Mission Viejo, California 92694

### **Contact Person(s)**

Carli Chatham  
(949) 545-2203  
chathamc@reataglen.com

### **Load-In**

**Load-in Note:** You may see one or both performers arriving for setup. Rest assured, this is normal and coordinated in advance.

You may load in equipment at 12:45 pm

**Please Note:** When you arrive, you will pull up to the security gate tell them you're here for the Best of OC Marketing event. Tell them you're supposed to pull into the underground garage for unloading. You will meet Carli and she will assist you. We have an event ending at 1:30, so from 12:45-1:30pm we will be unloading and prepping your set up, after 1:30pm you will have the room from 1:30-3pm for set up. The event begins at 3:30pm.

### **Expected number of guests:**

218

### **Contacts**

**Venue Manager:**  
Stephanie Riggs

(949) 545-2203  
rigssS@reataglen.com  
<https://reataglen.com/>

### **Upgrades**

- Mini-shells

# Our Residents Corporate Event

## General Timeline

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### **Itinerary**

Time Frame	Activity	Notes
12:45-1:30	Stage load in	
1:30-2:30	Set up for dueling	
2:30-3:25 ish	Happy Hour outside	DJ playlist outside (Just Ipad)
3:30-4:30	Dueling Show	

### **Explicit Lyrics:**

Please keep music appropriate and no swearing. Audience is ages 75+

### **Songs To Avoid:**

\*Our audience is residents of ages 75+\*

Please avoid rap and hip hop. Please play American classics, older genres, Neill Diamond, etc.

### **Tipping:**

No

### **Alcohol/Bar**

**Type:** Open

**Additional Information:** Dueling it out for BEST RETIREMENT Community in OC!!!!

Mention that a few times

# Our Residents Corporate Event

## Miscellaneous Information

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### **Wireless**

#### **Details:**

**Please Provide The Name Of The Connection And Password**

**Wireless Name**

**Password**

Reata Glen Guest

TBD

### **Other**

**Performer's Attire** - Dressy Casual (Women: a degree of polish, such as a blazer or jewellery. Flats or heels are acceptable. Men: chinos, suit pants or designer denims with a button-up or collared shirt; no ties.)

**Performance Expectations** - 4

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a show with little talking and non-stop dancing.

Some dueling piano banter and comedy. A stronger focus on dancing.

**[Please be sure to review the Corporate Events Guide!](#)**

### **Departure And Load-Out**

**We must be packed up and out of the venue by 06:00 pm**

# Our Residents Corporate Event

## Gear Check And No-List

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### **Reminders:**

- Turn down the lights in the room
- Double check your sound board settings, speaker settings, lights, mics on, etc.

### **Gear Check List:**

- Keyboard (with power cable and sustain pedal)
- Wireless Mic and extra batteries (lapel for ceremony)
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

### **The "No" List**

- No special announcements
- No must-play songs
- No tipping allowed
- No children
- No sound ordinances
- No shuttle

### **Emergency Contacts**

Below is the order of contact to follow:

#### **1. National Entertainment Director**

Shawn Grindle - (412) 860-0544

#### **2. Logistics Manager**

Tina Naponelli - (815) 382-4341

If they are unavailable:

#### **3. COO**

Bre Podgorski - (818) 823-5799 (text only)

#### **4. CEO**

Mike Potts - (815) 245-3623 (text only)

### **Scribd**

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.

Username:info@felixandfingers.com

Password:FFPlayer88

### **Player FAQ**

Have other questions? Chat with our [AI Support](#)