

Alix Kramer and Grace Topinka Wedding

General Information (Entertainment)

Performers

- Eric Ronquillo - eric@felixandfingers.com - 7147918485 (Piano)
- T. Duncan Parker - duncan@felixandfingers.com - 2174945079 (Piano)
- Joey Zymonas - joey.zymonas@gmail.com - 8154744940 (Drummer)

IMPORTANT: Food Allergy Information

- T. Duncan Parker has the following food allergies: Seafood, Mushrooms, nuts, apples

Entire Wedding Day Time Frame

10/14/2023 - 04:30 pm - 11:01 pm CST

Locations

Ceremony:

The Library at 190 S Lasalle
190 S La Salle St

Chicago, Illinois 60603

Cocktails:

The Library at 190 S Lasalle
190 S La Salle St

Chicago, Illinois 60603

Dinner:

The Library at 190 S
Lasalle
190 S La Salle St

Chicago, Illinois 60603

Dancing:

The Library at 190 S
Lasalle
190 S La Salle St

Chicago, Illinois 60603

Parking: Validated discounted parking for the venue is at the 227 W. Monroe garage, and the event coordinator has validation stickers. I believe it is \$11.

This is the load in instruction from our venue coordinator: All deliveries will come through the dock off Marble Street on the South end of 190 South LaSalle. If you're heading north down LaSalle, you will make a left on Marble (you will see a Corner Bakery on the northwest corner). The dock is marked and relatively easy for vendors to find. Once they are in the dock, they will check in with the security guard at the dock, and they can take the freight elevator right up to the 40th floor, where the Stacks & Library is located.

Files

- [Screenshot-2023-09-11-at-9.33.41-AM.png](#)

Load-In

This wedding is entirely indoors.

The ceremony and cocktails are at the same venue but NOT in the same area.

Duelers Load-In:

You may start loading in for the ceremony and cocktails at 02:30 pm.

Additional Musicians Load-In:

Load in for venue time begins at 2PM

Contacts

Photographer:

Mark Trela
Mark Trela Photography
(773) 405-0475
info@marktrela.com
<https://www.marktrela.com/>

Independent Day Of Coordinator:

Bella Nasser
The Simply Elegant Group
(847) 393-5183
seg.bellan@gmail.com
<https://thesimplyelegantgroup.com/>

Venue Manager:

Kayla Gipner
The Library at 190 S Lasalle
(773) 580-8611
Kayla.Gipner@jll.com
https://thelibrary190.com/?gclid=CjwKCAjw8-OhBhB5EiwADyoY1Vp2IOWlwvfszhLfh-G6Nc8XWmww0TPYV9t47ckibyF168QsCNAvzhoCF54QAvD_BwE

Other Service-Related Contacts

Caterer:

Nick Maggio
(708) 204-4032
nickmaggio5@gmail.com

Upgrades

- Mini-shells
- Uplights
- Additional Musicians

Color Of Uplights:

Warm White

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Ceremony Information (Entertainment)

Ceremony Time Frame

04:30 pm - 05:00 pm CST

Ceremony Setup

Setup: The ceremony is in the lobby of the venue, and the musicians can set up on the left side of the sculpture in the alcove. Our venue coordinator should be there to help!

Sound System Needs

The officiant (Kyra Kramer (bride's sister) Please note that she is needed upstairs for family photos between 2PM and 2:45PM. She is available any time after that, and you can reach her at 781-414-6687 if you can't find her!) will require a handheld microphone with stand. Kyra Kramer (bride's sister) Please note that she is needed upstairs for family photos between 2PM and 2:45PM. She is available any time after that, and you can reach her at 781-414-6687 if you can't find her! is expected to arrive around 03:00 pm. **Important:** Remember to find out what the officiant's last words will be before the recessional music begins!

Other readers will need a microphone with stand.

You will be providing live music so have a keyboard set up.

Ceremony Attendance

Number of people in attendance: 128

Seating Music Begins At: 04:15 pm

Wedding Party Size: 0

Wedding Traditions: Nothing super noteworthy, but we are having a Jewish ceremony which includes the 7 Circles, the Kiddish and the smashing of the glass. We have a ceremony program that we can share with you via email!

Ceremony Music

Recorded Seating Music: We'd love the instrumental songs from the Twilight soundtrack (including for sure Bella's Lullaby)

Live Wedding Party Processional Music: We would love to have our family processional walking to an acoustic version of Elvis's Can't Help Falling in Love (this can be recorded if a recording exists?)

We'd then like Pachelbel's Canon in D for the flower girls, fading into Accidentally in Love

YouTube Link: <https://youtu.be/7KZ460xFFPs?si=OmPkTRXW1jeo0rwb>

The last person(s) to walk down the aisle before the main entrance will be Our "flower girls" will be walking down right before us - they are living statues who will hopefully surprise our guest! Then Grace will walk with her parents, and Alix after..

Live Ceremony Processional Music: We would like a piano version of Accidentally In Love from Shrek for the processional. Ideally we'd love Pachelbel's cannon to begin and fade into Accidentally in Love when Grace starts walking.

YouTube Link: <https://www.tiktok.com/t/ZTR3x3XLK/>

Recorded Ceremony Recessional Music: This Will Be (An Everlasting Love) by Natalie Cole. This song you can start playing right when Kyra says we can smash the glass & kiss, so the intro music to the song will play over the smashing & kissing.

YouTube Link: https://www.youtube.com/watch?v=xu3VjcLAG9I&ab_channel=AudioNudes

Other Details: Our ceremony is fairly non-traditional! We don't have a bridal party but our family will be processing down the aisle in the following order:

Officiant (sister) with Grandma 1

Sibling with Grandma 2

Sister with brother in law
Niece & Nephew with rings
Living Statue Flower Girls
Grace with Parents
Alix with Parents

The wedding will be officiated by Alix's sister Kyra and will feature many traditional Jewish wedding elements. The brides recessional music can start before we smash the glass & kiss, right after Kyra declares us married.

We'll have both other siblings doing a short reading each, but they can use Kyra's mic if it's wireless. Other nontraditional elements to look out for: we will be having living statues walking down the aisle as "flower girls" and it's a surprise to our guests! They will likely be setting up around the time you are, so we want you to know that's who they are!

ACCIDENTALLY IN LOVE MAY NEED TO BE LONG, REPEAT IF NECESSARY TO GIVE TIME FOR BOTH BRIDES TO WALK DOWN THE AISLE.



Alix Kramer and Grace Topinka Wedding

Cocktail Information (Entertainment)

Cocktail Time Frame

05:01 pm - 06:00 pm CST

Load-In

You must load in equipment at 02:30 pm

Please Note: The same load in as the reception:

All deliveries will come through the dock off Marble Street on the South end of 190 South LaSalle. If you're heading north down LaSalle, you will make a left on Marble (you will see a Corner Bakery on the northwest corner). The dock is marked and relatively easy for vendors to find. Once they are in the dock, they will check in with the security guard at the dock, and they can take the freight elevator right up to the 40th floor, where the Stacks & Library is located.

General Cocktail Information

Cocktails and dinner are in different locations:

The way The Library is set up, the ceremony is in the marble foyer on the ground level. The cocktail hour and reception are upstairs on the same floor, but the cocktail hour is in a lounge-type area and the reception is in an adjoining hall. For the cocktail hour we are only looking for DJ services, so the load in of the pianos can be focused on the reception hall.

Expected number of guests for cocktails: 128

Location of the Couple at this time: With the guests

Music (Recorded) for cocktails: We would love to play the soundtracks from Shrek 1 and Shrek 2

Alix Kramer and Grace Topinka Wedding

Dinner Information (Entertainment)

Important Allergy Information

- T. Duncan Parker has the following food allergies: Seafood, Mushrooms, nuts, apples

Dinner Time Frame

06:01 pm - Guests find seats
06:05 pm - Wedding party introductions
06:15 pm - Speech - Conchita & John
06:20 pm - Speech - Larry & Erica
06:30 pm - Dinner is served
06:35 pm - Announcements
06:50 pm - Speech - Alix and Grace
07:30 pm - First Dance
07:35 pm - Dueling Piano Show
08:30 pm - Photographer will be leaving
10:00 pm - DJ Show
11:00 pm - Bar closes

Social: You can make your announcement right after Grace & Alix's speech. Please mention:

- + Encourage people to vote for our last name over at the voting station, and to sign our guest book
- + To use the QR code on the back of their Playbill to access our photo app
- + To stay tuned for piñatas
- + And to be back at the end of dinner for our first dance & hora

Our Seating: We have two options for you: the lounge area from Cocktail Hour has semi-private and very comfortable seating and we don't anticipate many if any guests to be out during dinner, but if you'd like something more private we also have a back room with tables and chairs that you are welcome to use! (It's called the LaSalle Room.) We have hot meals for you from our caterer! Please let us know if you have dietary restrictions.

06:05 pm Wedding Party Intros

Intro Music: Here is our timeline for the beginning of reception:

Guests enter at 6PM, Grace and Alix will be up on the balcony waving hi to all

Once everyone is seated, Grace and Alix will come down and take our seats, and then salads will be served before parents make speeches.

First, Grace's parents Conchita & John have 5 minutes. Alix's parents Erica & Larry have 5 minutes to speak

Dinner will be served after they wrap up.

1 - N/A

Introduce the newlyweds as N/A

06:15 pm Speech

Conchita & John - Grace's parents

06:20 pm Speech

Larry & Erica - Alix's parents

06:30 pm Dinner Is Served

Dinner Type: Plated

Please List In Order The Courses That Will Be Served

Course	Notes
Salad	
Dinner	
Dessert	Dessert is a s'mores station and dessert table that will be later in the evening

06:35 pm Announcements

Clinking: It's Great!

Other Dinner Announcements:

At 8:10PM we will doing our piñata pull. We'll have 8 pull string piñatas set up around the reception space which are full of our party favors. We'll definitely need an announcement to get everyone who wants to be involved involved! After the pull, let everyone know that there will be a table next to the dessert with extra favors. The dessert will come out at 8:30.

We also will have a voting station in the reception where people can use their tokens from their escort cards to vote on our last name. Please encourage them to pick one of our preselected names to vote on and to use the suggestion box to suggest their own!

06:50 pm Speech

Alix and Grace - Bride

07:30 pm First Dance

Dancers: Alix & Grace

Song: I'll Cover You by Rent The Musical (The 2005 Movie Cast) *MOVIE VERSION*(Recorded)

https://www.youtube.com/watch?v=CUY_st9c-QA

Special Instructions: Do not fade the song, please! It's a short song to begin with, and we want to go all the way to the end.

Other Dinner Information

No Change

Dinner Music: Recorded We'd love you to play Love Songs that are just too slow or mid-tempo to really dance to. Songs like At Last (Etta James), I Will (The Beatles), Love Grows (Edison Lighthouse), You're All I Need (Marvin Gaye), Nothing Can Change This Love (Sam Cooke)

Meet And Greet After Dinner: No

Social Websites To Share Pictures: You can make your announcement right after Grace & Alix's speech. Please mention:

- + Encourage people to vote for our last name over at the voting station, and to sign our guest book
- + To use the QR code on the back of their Playbill to access our photo app
- + To stay tuned for piñatas
- + And to be back at the end of dinner for our first dance & hora

Other Details: We'd like our first dance to go directly into the hora. We may need extra help from you since we don't have a ton of Jews at the wedding.

We'll start with the large circles for a couple minutes, then please direct people to split into Bride's groups, with Grace's friends and family circling her, and Alix's circling her. After a few minutes of that, please announce that it's time for the chairs (we have designated "lifters").

Alix Kramer and Grace Topinka Reception

Reception Information (Entertainment)

07:35 pm Dueling Piano Show

10:00 pm DJ Show

Must Play Songs:

American Girl - by Tom Petty (Live)
All The Small Things - by Blink-182 (Live)
I'm A Believer - by Smash Mouth (Live)
The Middle - by Jimmy Eat World (Live)
The Run-Around - by Blues Traveler (Live)
Guantanamera - by Compay Segundo (Live (we got a last minute request from Cuban family, but if it can't be played live, recorded is totally fine!))
El Taxi - by Pitbull (Recorded)
La Via Es Un Carnival - by Celia Cruz (Recorded)
Quimbara - by Celia Cruz (Recorded)
Danza Kuduro - by Don Omar (Recorded)
De Pies A Cabeza - by Maná (Recorded)
Perfect Day - by Hoku (Recorded)
Ready - by Cherie (Recorded)
Sk8ter Boy - by Avril Lavigne (Recorded)
The Great Escape - by BOYS LIKE GIRLS (Recorded)

Songs To Avoid:

Grace is putting the kibosh on line dancing. (Includes YMCA, Shout, or other dances with dedicated dance moves). She said she's okay with the Time Warp from Rocky Horror, if it's requested.

Explicit Lyrics: Let 'em rip! The only kids in attendance are our niece and nephew. It may go without saying because we would request songs with racial slurs to be on the No Play List, but if it comes up those should be skipped.

Other Details

Bouquet Toss: None

Garter Toss: None

Last Song Of Night: I'm a Believer from Shrek (last live song) The recorded version of Accidentally in Love by Counting Crows would be the last DJ song of the night

Songs Per Heritage: We would like to do the full hora and are working on appointing hora leaders so that it is done correctly (aka as fun as possible). We are hoping for a 7-10 minute hora.

As Grace is Cuban and has many Cuban relatives in attendance we will be getting a list together of Spanish-language songs to add to the DJ set.

Tipping: Yes

Tips Go To: Crohn's and Colitis Foundation of America (CCFA) - bride Alix has Crohn's Disease

Tip Jar: Yes

Tip Promotion: Mention it a few times

Alcohol/Bar

Bar In Same Room As Dance Area: No

Type: Open

Additional Information: We will be pausing the music at 8:10PM for piñatas! We will have 8 pull-string piñatas set up with fun favors inside (hand crocheted coasters, baggu bags, etc) and want to make sure this happens before the photographers leave. Players play recorded music, anything is fine, something exciting.

Late night snack 10pm.

At the very end of the night, announce candle sticks&holders and table numbers to take home.



Alix Kramer and Grace Topinka Reception

Miscellaneous Information (Entertainment)

No Of Guests: No Change

Children

Approximate Number Of Children: 2

General Age Range: 4 year old & 6 year old

Wireless

Details:

Please Provide The Name Of The Connection And Password

	Wireless Name	Password
40th Floor Wifi		190LaSalle

Other

Honeymoon - Puerto Vallarta baby! With a 3 day stop in Mexico City on the way back.

Wedding Colors - Dark green & gold

Performer's Attire - Festive (In accordance with a particular holiday)

Performance Expectations - 5 - Non-stop requests with an emphasis on dancing.

This number represents a sliding scale between 0 and 5. 0 leans towards traditional bar show with lots of dueling piano banter and comedy. 5 represents a wedding show with little talking and non-stop dancing.

[Please be sure to review the Wedding Guide!](#)

Departure And Load-Out

After-Party - Announce the following details:

We will all be heading next door to the W Hotel where most of our guests are staying. We'll plan to be at the bar until it closes at 2AM. Everyone is invited, no matter where they are staying!

We must be packed up and out of the venue by 12:00 am

Special Load Out Instructions: Our venue time is over at midnight, and the reception will formally end at 11PM.

Additional Information: Per the attire: Our dress code is glam formal. You do not have to dress to this (formal attire is fine), but if you want to go wild with sequins, feathers, accessories, etc, we highly encourage it! Our directive to guests is "upstage the brides", so if you'd like to wear suits with wild hats, or a fun colored or patterned suit, that is totally acceptable! We have more info about this on our wedding site.

Alix Kramer and Grace Topinka Timeline (Entertainment)

Full Timeline

02:30 pm - Arrival (Load-in) Time (musicians)
04:15 pm - Guests Arrive For Ceremony
04:30 pm - Ceremony Begins
05:01 pm - Cocktails Begin
06:01 pm - Guests find seats
06:05 pm - Wedding party introductions
06:15 pm - Speech - Conchita & John
06:20 pm - Speech - Larry & Erica
06:30 pm - Dinner is served
06:35 pm - Announcements
06:50 pm - Speech - Alix and Grace
07:30 pm - First Dance
07:35 pm - Dueling Piano Show
08:30 pm - Photographer will be leaving
10:00 pm - DJ Show
11:00 pm - Bar closes
11:01 pm - Reception Ends

Reminders:

- Turn down the lights in the room (especially before first dances)
- Make sure the couple and their parents are present
- Communicate with vendors (like Photographer and Videographer), make sure they're ready
- Double check your sound board settings, speaker settings, lights, mics on, etc.

Emergency Contacts

Below is the order of contact to follow:

1. National Entertainment Director

Shawn Grindle - (412) 860-0544

2. Logistics Manager

Tina Naponelli - (815) 382-4341

If they are unavailable:

3. COO

Bre Podgorski - (818) 823-5799 (text only)

4. CEO

Mike Potts - (815) 245-3623 (text only)

The "No" List

- No cake cutting
- No blessing
- No meet and greet
- No dance with
- No dance with
- No bouquet toss
- No garter toss
- No expected fight songs
- No send off
- No shuttle

Gear Check List:

- Keyboard (with power cable and sustain pedal)
- Microphone
- Stands (Keyboard Stand, Music Stand, Mic Stand, Light Stands, Speaker Stands)
- Speakers (with power cables)
- Monitors (Players may bring their own. All monitors must use the Main Send, no independent mixes)
- Lights (With power cables and pedals)
- iPad (charged, or with charger)
- Mixing Board
- EIF/Questionnaire
- Pencils/Forms/Tip Jar/Gaff Tape
- Freddy
- Stool
- Cables (Power/Patch/XLR/DJ Cable)
- DJ Headphones
- Mini Shells
- Rockin Roller
- Extra Mic
- Clothing: Shirt/Pants/Socks/Shoes/Belt/Tie/Undershirt
- Business Cards

Rig Setup/Operation Scribd

[Click here](#) or scan the QR code.

Scribd is a great resource for locating sheet music (ie. First dances, ceremony music, special requests). Please feel free to use our account.



Username:info@felixandfinger
s.com
Password:FFPlayer88

Player FAQ

Have other questions? Chat
with our [AI Support](#)

